

**Minutes of the meeting held in the Conference Hall of the Office of DM & Collector, Khowai
on 03.05.2013 to review status of MCTS and JSY Adhar based Payment**

List of Participants of the meeting is enclosed.

The D.M. & Collector Khowai welcomed all participants. She congratulated for the stellar performance in achieving the target of full immunization for the year 12-13 and requested all to continue the good work for the year ahead. She reiterated that MCTS shall be now used for not only tracking of immunizations given but also all services to be given to all mothers and children. She informed all that JSY payments should be immediately given through Adhar or A/C based payment. The point wise discussions in details are as follows.

- 1) **Enrolments:** MOICs shall ensure that child and mother enrolment for all past months is updated if lagging for any sub centre. The Month wise achievement for the last year is presently not visible since April 13. CMO shall take up the issue with NIC immediately.
- 2) **Service Delivery:** In order to ensure best service delivery to all mothers and children CMO and MOICs shall ensure that all services given (TT shots, ANCs, weight measurements, Anaemia checks, BP checks, delivery status, immunization for children) are updated in the MCTS database by the 10th of the month. There after they shall check if all due services shall be given or not through reports. These reports should be finalised at the district level by the CMO immediately in consultation with the DM and Collector. These shall be reviewed in the monthly meetings hence forth. As per MCTS, the status of service delivery for mothers with LMP in the period between Jan 12- July 12, July 12- Dec 12 and Dec 12- Jan 13 has been enclosed as a guide. From the above report the MOICs may judge regarding the services given. E.g. For the mothers with LMP between Jan 12- July 12, all 3 ANCs should have been completed but the MCTS reports do not reflect the same. Even deliveries have not been recorded for many of these mothers.
- 3) **JSY payments:** All MOICs had already been instructed to open bank accounts for beneficiaries but the performance of MOICs was not found satisfactory.
 - a) Status of opening of Bank Account – Bank A/Cs have been opened randomly. It was emphasised that energy should be concentrated for opening of bank a/c for those mothers who have already delivered in April and shall deliver in May.

Name of Institution.	Request Placed.	Account opened.	Remarks.
Teliamura	173	133	01. By Wednesday (08/05/2013) records of all mothers delivered in April
Baijal Bari	63	49	

Ampura	22	15	must be collected and entered in MCTS including Aadhaar number & Bank Account number. 02. M.O. I/Cs to personally talk with Branch Manager of Banks and expedite opening of Account number of JSY beneficiaries. 03. For identification of ST title of the mother should suffice and for SC, Certification by PRI personal can be considered.
Khowai	180	20	
Mungiakami	06	Nil	
Tulashikhar	107	47	
KalyanPur	79	54	
Chebri	56	26	
Behala bari	75	21	
Total :-	761	365	

- b) **Training for CPSMS based transfer:** All accounts assistants have been given training at the district level for making transfers. The flow chart for the procedure to be followed is given. MOICs were instructed to ensure that files and documents shall have to be maintained as was done earlier and only after the written approval of MOIC shall the online disbursement of fund be made. The MOICs shall send their AA to this office by the 14th May 13 for making the first payments through CPSMS. The The Process Flow Chart is enclosed for their information
- 4) **General Issues related to MCTS:** The MOICs shall pay attention to the following aspects for taking benefits of MCTS portal:
- a) **The duplicate entries:** should be emailed to Tapas, State Mission. No duplicate entries shall be acceptable henceforth.
- b) **The ASHA and MPW names should be corrected:** on priority for women and children who are being given services on priority. New entries should in no case be tagged with wrong ASHA or MPW. Wrong entries should be removed within 15 days. All Phone numbers should be updated. CMO should review status of SMS pushed monthly.
- c) **Work Plans:** Work plans should be mandatorily generated. CMO and MOICs should personally check that monthly workplans of ASHA and MPWs are matching with the physical records. The same shall be inspected by CMO and DIO between 15th and 30th May.
- d) **Ratanpur PHC should be segregated from Baijalbari PHC:** and MOIC Ratanpur should be briefed on operating through MCTS. CMO should take steps for recruitment of new HMIS asst for Ratanpur.

e) **Connectivity:** Since connectivity problem is a major issue in all PHCs CMO should take up the matter with the Mission Director for allocation of fund for setting up Wifi ^{MAX} connectivity in all PHCs.

The meeting ended with thanks to all.


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District Magistrate & Collector,
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Government of Tripura
Office of the District Magistrate & Collector
Khowai District: Tripura

NO. 4449-59 F.VII (40)/DM/KH/GL/2012,

Dated, 14.05.2013.

To
All concerned for necessary action.

Copy to:-

1. The PS to Chief Secretary, Tripura, for kind information.
2. The Director, Health & Family Welfare, Department, Govt. of Tripura, Agartala.
3. The Mission Director, NRHM, Tripura, Gurkhabasti, Agartala.
4. The Chief Medical Officer, Khowai
5. The DIO (Immunization), Care CMO, Khowai
6. All MO, I/Cs for necessary action.


District Magistrate & Collector
Khowai District: Tripura

STEP BY STEP IMPLEMENTATION OF CPSMS

