

**Minutes of the wrap-up meeting held on 4<sup>th</sup> August, 2012 at 10.30 a.m. under the Chairmanship of B.K.Ray Principal Secretary, Food & Civil Supplies in the Conference Hall of O/O D.M. & Collector, Khowai District.**

At the outset of the meeting the D.M & Collector, Khowai extended a warm welcome to the Principal Secretary, Food & Civil Supplies and initiated the discussions:-

**1. Drinking Water**

1.1 Coverage of NC Habitations under Drinking Water (Quantity wise): Action Plan for covering 80 NC habitations has already been formulated and work is now going on. Up-to the period of review **15 NC habitations have been covered** Pr. Secy. emphasized the need for expediting the work. DM was asked to develop a monitoring mechanism for ensuring optimal pace of work by the department. EE,DWS was advised to prepare a micro-plan with a calendar of commissioning by date for all the NC habitations (barring the ones that need innovative projects) by August 20<sup>th</sup>. EE, DWS raised the issue of shortage of supply of pipes for extension of supply lines and sinking of deep tube -wells . The matter shall be taken up with the Chief Engineer DWS by the D.M.

[ Action by O/C GI and EE, DWS, Kalyanpur]

1.2 Coverage of Non Motorable NC habitations: Executive Engineer, DWS informed that Assistant Engineer, Mr. Panna Lal Chakraborty and a team of officials would be visiting Nonacherra area of Mungiakami Block to prepare the estimate for an innovative drinking water project to be taken up in the area. EE, DWS was requested to ensure that all the locations where innovative projects would be required, may be surveyed within August so that the work can be started by September.

[ Action by O/C GI and EE, DWS, Kalyanpur]

1.3 Institutional Coverage:

- a. Schools: Out of 77 uncovered schools as on 1<sup>st</sup> April, 18 have been covered. EE, DWS assured that all the remaining 59 schools shall be covered by Oct'12. The Principal Secretary directed DM to ensure that a monitoring mechanism be developed so as to ensure that all sources are kept in serviceable condition by the DWS Deptt.
- b. AWCs : Out of 365 uncovered centres as on 1<sup>st</sup> April, 93 have already been covered. EE, DWS assured that all (balance 272) centres shall be covered by Dec'12. BDOs were requested to share the responsibility and have a coordination meeting with the

SDOs under their Blocks to take up some works where pipeline extension would not be possible in near future and OHP is the only possible solution. BDOs shall send this report by August 20<sup>th</sup>. Only 4 centres in Khowai NP are still uncovered and pipeline extension may be ensured there immediately.

i. [ Action by O/C GI, BDOs and EE, DWS, Kalyanpur]

1.4 Non Commissioning of DW sources due to lack of transformers or formation of user committees: In response to D.M. & Collector, Khowai communication to C.M.D, TSECL, Agartala regarding the issue of non supply of transformers vide letter No.9402-06/F.IV(41)/DM/KH/NREGA/12 dated 18-06-2012, the CMD has agreed to provide 4 transformers within August to Tulashikhar Block for bridging up the gap. Rest transformers shall be supplied in a phased manner during Sept- Oct. The matter related to setting up a separate transformer by TSECL for an IRP in Telimaura was discussed. The matter shall again be pursued by AGM and DM for a solution . It was also informed that Users' Committee in respect of many sources had been formed subsequent to direction given by the chair in the last meeting. All BDOs, especially BDO Padmabil, was requested to complete the formation of remaining Users' Committee by 15<sup>th</sup> August, 2012.

[ Action by DM/ O/C GI/BDO/AGM, TSECL]

## 2. Sanitation:

2.1 Individual: The achievement of BPL, IHH was found to be satisfactory but BDO Khowai, Pdb and TIs were requested to take up the balance units (120,238 and 149 respectively) converging the MGNREGA funds as per revised guidelines. All IHHL BPL toilets shall be completed by August 12. The status of APL families in case of Padmabil and Tulashikhar has to improve. As per the new guidelines of Nirmal Bharat Abhijan, even APL family of SC/ST categories as well as marginal famers, woman headed families etc mayl be covered as per the same norms of BPL. All BDOs informed that they had completed the house to house survey. The compiled report shall be sent by the 1<sup>st</sup> week of August. The fund for 2012-13 under N.B.A.is yet to be released. Plan for utilization of fund placed for IEC has been finalized. The IEC activities shall be immediately started for the District through health and sanitation melas, wide media publicity. The district has also taken up the plan for showing movies through projector in far flung areas where cable TV has not reached.

[ Action by O/C GI and All BDOs]



## 2.2 Institutional Coverage:

- a. **Schools:** Of the total uncovered 163 schools as on 1<sup>st</sup> April, 57 were covered during the month and 106 are yet to be covered. EE, DWS informed that 46 of these were yet to be tied up with fund. Matter shall have to be taken up with MS, DWSC West since they are supposed to allocate fund DWSC Khowai. EE, DWS also informed that the toilet units that are being taken up under SSA do not have running water facility included in the estimate. Clarification shall be sought from the dept if MGNREGA fund can be converged with SSA sanitation fund so that the total estimated cost can be enhanced. This would allow inclusion of running water facility in these units as well.

**[ Action by O/C GI, EE, DWS]**

- b. **AWC:** Of the total 529 uncovered AWCs, 61 had been covered. BDOs were instructed to complete the ongoing works of 125 AWCs positively within August. Fund for the rest of 343 shall have to be arranged for immediately. There are 7 AWCs in Khowai NP which are still uncovered.

**[ Action by O/C GI, BDOs]**

## 3. Road Connectivity:

- 3.1 **Road connectivity within the core network:** S.E., PMGSY, Agartala informed that the D.P.R. for covering 17, 250+ habitations, 49, 250- habitations and 8, 250- habitation exclusively had already been submitted to Government of India.

- 3.2 **Road connectivity beyond the core network:** D.M. also informed that 28 roads had been identified covering 32 habitations beyond the core network which shall be covered under MGNREGA fund this year. 8 numbers of works had already been started. However, BDOs were requested to revisit the annual action plan under MGNREGA and put up report regarding the reasons for not taking up the balance habitations as identified by PWD officials. The Action plan jointly signed by BDO and SDO shall be submitted by the 15<sup>th</sup> August.

**[Action by DM/O/C, Dev/All BDO]**

4. **AWC constructions:** Out of the 415 AWCs that required separate building of their own, 334 have already been completed. Progress in the last month is not at all satisfactory. BDOs were directed to take up all AWCs on mission mode. Since the fund for balance constructions had already been released, they were given time upto Oct 12 for completing all AWCs. BDOs shall take up GCI sheet models where carrying cost of materials would be exorbitant to cover within the given fund.

**[ Action by DM/ O/C Rev, BDOs]**

**5. Timely distribution of pension by Social Welfare & Social Education Department:**

5.1 Payments within 7<sup>th</sup> of each month: The status of payment of pension for the month of June and July, 2012 was reviewed. D.M informed that the compliance report regarding payment of pensions had already been sent to the Principal Secy, SWSE and Chief Secretary's Office for the month of June and the same would be sent for the month of July. D.M. & Collector, Khowai also informed that the fund availability for pension was confirmed till the month of August, 2012.

**[ Action by DM/O/C, GI ]**

5.2 EID/ ROR details and phone nos for pension beneficiaries: CDPOs were requested to ensure that the collection may be completed by 15th August, 2012.

**[ Action by DM/ O/C GI/ DISE/ All CDPOs ]**

**6. Health Sub Centres:**

Executive Engineer, has submitted the calendar of handing over of all on-going Sub Centres to C.M.O. CMO has sent the requisition for the required staff to the Department. However, as per the instructions of the CS, Tripura a guidelines shall be drawn up to make these new sub centres operational on all working days. These sub centres shall be manned by MPWs where possible and ASHA and AWW. DM was directed by the Principal Secretary to take up the matter with health department. As per the calendar 4 sub centres were to handed over by July end but only 2 were handed over. EE, RD was asked to stick to his calendar. The release of fund for 9 sub centres which have already been sanctioned shall be taken up with the NRHM mission director. Balance 12 sub centres where work is now going shall have to be handed over by August end and EE, RD shall take all possible measures to ensure the same.

**[Action by DM/ O/C GI Section/EE, RD]**

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**7. Electrification:**

The list of habitations, a total of 33, as selected by PRI Institutions, shall be taken up under SPA 12-13 giving priority to tribal areas. All BDOs shall ensure that the estimates are sent to the department and works are started within August. These works shall be separately reviewed. Out of the total 337 un-electrified habitations as on 1<sup>st</sup> April, TSECL had covered 42

habitations. The progress of RGGVY could not be reviewed. AGM TSECL shall incorporate the coverage under RGGVY within their report from next meeting.

**[ Action by DM/ O/C GI/AGM, TSECL ]**

## **8. MGNREGA**

**8.1 Expenditure and Generation of Mandays:** Pr. Secy expressed concern over the wide gap between the MIS and actual expenditure. He directed that the gap should be minimized by the next meeting. He emphasized that the output based payment shall be continued and close monitoring of works would have to be ensured.

Percentage of expenditure improved from 1.81% last month to 27.97 % in the month. However, only 39% of this had been entered in the MIS. BDO TIm anf TIs would have to gear up their machinery since they were bringing the district average down.

**8.2 Convergence:** The convergence with line departments was reviewed.

- a) Pr. Secy desired that the physical targets should be reviewed in the next meeting mentioning the number of beneficiaries, area to be covered etc.
- b) All the line departments were encouraged to complete all plantation works by 15<sup>th</sup> August else any case of low survival rates would be their personal responsibility.
- c) BDO Khowai reported that on the recommendation of the Panchayat Samity, many line department targets required to be altered. The same should be communicated to the department by the District level officers immediately. However, BDO khowai shall ensure that alternative projects shall be taken up within this year to ensure coverage of equal number of forest beneficiaries for which the line department projects were not given a go ahead.
- d) SF, Khowai raised the issue of non availability of many inputs like mustard oilseed cakes, fish feed etc. Pr. Secy directed DM to take up the matter with Pr. Secy Fishery immediately.
- e) Pr. Secy was not satisfied with the progress of works of forest department with respect to plantations. He directed DM to review the works closely and send a report to Chief Secy. He also mentioned that the issue of delay in bank transfer of fund to ranges of TIs and Mlgk may be resolved by the DM immediately.

[Action DM/ O/C Dev/BDOs and All Line Dept Officials]

**9. IAY**

The IAY houses of 11-12 for both normal and ROFR categories should be completed within Aug 12 positively by all BDOs.

All BDOs shall finalize the beneficiary list for target of 12-13 within August following the new guidelines as circulated. The work- shops with all beneficiaries shall also be completed within August.

**10. Irrigation:**

10.1 Coverage of area under irrigation: As per action plan for covering all irrigable area under irrigation, WR department has already initiated steps. 20 Hect has been achieved with respect to a target of 928. However, the works related to Agri Department shall have to be expedited. Considerable money shall be spent from MGNREGA this year but the target shall have to be revisited under the new guidelines of maintaining the village wise expenditure on material component.

10.2 Operations: Out of 134 LI schemes, 13 were reported to be non functional. Out of 17 DTW, 5 were reported to be non functional. Pr. Secy directed that most of the schemes should be made functional on priority. He directed the EE, WR to ensure that re-sinking of 5 DTWs is ensured before the Rabi Crop. Problems related to Power shall have to be resolved by the DM immediately.

**[ Action by DM/O/C GI/EE, WR/Asst Dir. Agri/ All BDOs]**

**11. Town Beautification, Cleanliness and Plantation:**

11.1 Town Beautification: The Action plan had been finalized but the officers responsible are still at various stages of implementation. ADM shall review the steps that were to be taken up and ensure that the picture is presented in the same format as desired by Chief Secy. in the next meeting.

11.2 Observance of Vanmahotsava: All Blocks have taken up plantation along roadside and River/Charras. Plantations have also been taken up in Nagar Panchayat area and along National Highway and other important roads and Government buildings with the help of Executive Officer, Nagar Panchayat, Executive Engineer, PWD/R.D. etc.

**12. TUEP**

E.Os were requested to take up the mandays work immediately with the newly released fund. The achievements shall be followed up from next month onwards with the target of fund released recently.

**13. Border Fencing**

There are only 5 gaps in border fencing of which only the stretch along Khowai River Bank has been taken up by NPCC. The works are expected to be completed by Aug. Since the remaining work are situated over river/ cherra and gaps greater than 50 m, the permission of MOH is required. Communication regarding the same has already been sent.

**14. Growth Centre /CADP**

Pr. Secy directed that the works of CADP should be completed within Sept-Oct 12 since all 4 projects namely Chakmaghat Market Stall, Kalyanpur Market and Maharcherra Bazar and New Construction of SDM office Khowai were at various stages of completion(75-85%).

**15. Allotment of Land**

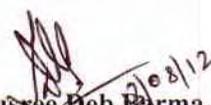
Of the target of 1568, 724 had been given allotment in the category of BPL landless and homeless. Rest had been found to be ineligible due to reasons like non possession of khas land, up gradation into APL category, Patta holders etc.

The target for BPL homeless category had been refixed after thorough enquiry. The next step would be to initiate allotment proposals for them and complete the same within August.

**16. Inspections:**

As reported 2 SDM offices were inspected, 6 Blocks were inspected during the period of report fulfilling the target. BDOs together inspected 38 out of the 107 villages.

Meeting ended with thanks to all.

  
( Tanusree Deb Barma, IAS )  
District Magistrate & Collector  
Khowai District :: Tripura.

Government of Tripura  
Office of the District Magistrate & Collector  
Khowai District: Tripura

No. 12799-842 F.IV(7)/DM/KH/MGNREGA/2012/ 13<sup>th</sup> Aug , 2012.

Copy to :-

1. The Addl. District Magistrate & Collector, Khowai .
2. The Supdt. Engineer, PWD( R&B) Circle –II , Netaje Complex , Agartala.
3. The Supdt. Engineer DWS, Circle –I Pandit Nehru Bhavan , Gurkhabasti , Agartala,
4. The Addl. General Manager, TSECL, Circle –IV, Agartala,
5. The Dy. General Manager , TSECL, Khowai .
6. The Divisional Forest Officer Telimura.
7. The Dy. Director, Agriculture, Agartala .
8. The Dy. Director, Education Agartala.
9. The Dy. Director, Horticulture, Agartala.
10. The Dy. Director, ARDD, Agartala.
11. The Dy. Director, Fishery, Agartala.
12. The Chief Medical Officer, Khowai.
13. The District Inspector of Social Education and Social Welfare (DISE), west Tripura, Agartala.
14. The Member Secretary, DWS, DM's Office Khowai.
15. The State Quality Controller, PMGSY Cell, Secretariat, Kunjaban, Agartala.
16. The District Panchayat Officer, Khowai.
17. The Zonal Development Officer, TTAADC, Khumlwng .
18. The Sub Divisional Magistrate, Teliamura / Khowai , Khowai District.
19. The Block Development Officer TLM/ KLNP/KHW /MGK/TLS/ PDL R.D. Block.
20. The Supdt. of Handloom & Sericulture, Champaknagar,
21. The EE, RD, Division –III Teliamura .
22. The EE, Water Resource, Division – I Battala, Agartala.
23. The O/C, Revenue/Development/General.
24. The Child Development Officer TLM/ KLNP/KHW /MGK/TLS/ PDL R.D.  
Block./Khowai/Teliamura Nagar Panchayat.

Copy for kind information to:-

1. The Principal Secretary, Revenue Department, Government of Tripura, Agartala.
2. The P.S to Chief Secretary, Tripura, Agartala.
3. The P.S. to Principal Secretary, Food & Civil Supplies, Government of Tripura, Agartala

  
District Magistrate & Collector  
Khowai District :: Tripura.