

Minutes of RD Review Meeting held on 11th May 2012 at 10.30 am in the Secretariat Conference Hall No- 2 under the Chairmanship of Hon'ble Minister for Rural Development etc Department.

The meeting was Chaired by Sri Jitendra Chaudhury, Hon'ble Minister for Rural Development, Tripura where Chief Secretary, Tripura, Addl Chief Secretary, Tripura and Principal Secretary – RD were also present.

List of other participants is given at Annexure – A.

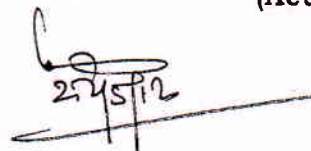
The Chief Secretary, Tripura welcomed all the participants and conveyed his thanks to all DMs for better achievements of the last financial year & conveyed special thanks to DM – Unakoti as the district was awarded with Prime Minister's award and instructed the following:

- 1) As per the decision taken in the District Level Review meeting taken by Hon'ble Chief Minister – Tripura in West, Khowai, South and Gomati districts and actions to be taken by the District Level Officers and Secretary of the respective departments as mentioned below.
 - a) E-mail of all DMs to be given to the O/o the Chief Secretary, Tripura
 - b) In regard to Development Works, 100% coverage is to be done and farthest corner are to be covered positively.
 - c) 100% coverage under ICDS and to bring the target groups to ICDS particularly in Tribal areas for implementation of 6 services effectively.
 - d) Health Sub-Centers under NRHM are to be constructed where not yet constructed.
 - e) Quantity wise drinking water assurance shall be arranged in all areas in terms by Rain Water Harvesting, Surface Water and by innovative process.
 - f) 100% Sanitation Coverage to be done including Community based centers and steps to be taken to generate awareness.
 - g) Each and every habitation having the population beyond 250 is to be connected with road connectivity under PMGSY and MGNREGA.

Chief Secretary requested all the Departments to work as a team and any suggestion in this regard may be communicated to the O/o the CS, Tripura

- 2) A standard list of habitation to be prepared latest by 25th May 2012 and to be sent to the Planning & Coordination department along with a copy to the CS, Tripura.

(Action:- All DMs)


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3) DMs of west, Bishalgarh and Khowai districts will make a Video CD covering all the Health and other development works engaging a local agency and also to send the same to other districts in draft stage so that other districts can follow the same to make the CDs of their districts. All DMs will send the Video CDs to the Principal Secretary RD and the work should be completed within 1(one) week.

(Action:- All DMs)

4) List of Health Sub Centers under NRHM is to be prepared covering the status of the Sub-Centers mentioning a) Already constructed, b) Construction under process c) Yet to be constructed.

- Anganwadi Sub Centers and Health Sub Centers may be clubbed together for effective functioning in improving the health status.
- Rs 1.75 lakhs is earmarked for construction of Anganwadi Centers and BADP fund may also be utilized for construction of Health Sub-Centers and ASC. Additional fund, if required, will be provided for construction of Anganwadi Centres.

(Action:- All DMs)

5) Disaster Management:- In this regard all DMs shall sit in a separate meetings with CS where SDM, TSR(training personnel) and other related Departments/personnel may be invited. All new Districts will keep fund an amount of Rs. 1.00 (one) Crore for each district for Disaster Management purpose.

(Action:- DMs)

6) **Generation Employment Opportunity:-** 100% Digitization of RORs is to be done which will be linked to AADHAR and Mobile Number. This work is to be completed on priority basis. ROR of Regrouped habitation may be done later on.

(Action:- Dir - Panchayat)

Hon'ble Minister RD advised JS (RD) to proceed with Meeting agenda and the following decision were taken.

FUND UTILIZATION STATUS, 2011-12

District	Approved LB 2011-12	Central Liability [96%]	Total release of Central share	Total fund available [OB+Misc + CS + SS]	Total expenditure [As per MIS]	Unspent Balance	% of Unspent Balance
North	19621.48	18836.62	18097.61	19129.10	17642.47	1486.63	8%
Dhalai	12399.13	11903.16	14251.97	15121.50	12662.13	2459.37	16%
West	44559.15	42776.78	36218.07	38135.56	36927.39	1208.17	3%
South	27650.24	26544.23	27364.92	28484.06	27327.94	1156.12	4%
Total	104230.00	100060.80	95932.57	100870.22	94559.93	6310.29	6%

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29/5/12

DM Unakoti explained that the unspent balance is 11% though expenditure was incurred but all the expenditure was not entered in the MIS for maintaining the 60:40 ratios. Planting materials of around Rs 8.00 crors was kept un-entered in the MIS due to this.

Some fund was released in the fag-end of the last financial year which was reflected in the MIS but the DMs received the fund in the month of April'12 and due to this 100% achievement could not be done.

a) Minister RD advised the JS(RD) to take up the matter with GoI so that (i) the ratio of wage and materials component can be changed (ii) to reflect the amount (MoRD) in the financial year of 2012-13 which was released in the fag-end of last financial year.

(Action:- JS-RD)

b) **District wise Asset creation under MGNREGA:-** One booklet is to be prepared comprising 10-12 pages mentioning the report of asset created with good photographs to be sent by the DMs to the JS(RD). One standard format will be circulated by the JS RD for submission of report by the DMs. Finally one booklet will be published from the state level.

(Action:- JS RD)

c) Master Roll is to be prepared in the name of the person who actually works and the MIS entry is also to be ensured in respect of the payment etc. Respective bankers may be requested to advise the BCs to make entry accordingly. Due to this participation of women would increase.

(Action:- All DMs and Bankers)

d) District Wise Target in respect of MGNREGA during 2012-13

DISTRICT	HHSs LIKELY TO DEMAND EMPLOYMENT	APPROVED PERSONDAYS [92]
NORTH [UNDIVIDED]	114520	10567305
DHALAI	71302	6579375
WEST [UNDIVIDED]	252650	23313217
SOUTH [UNDIVIDED]	157574	14540103
TOTAL	596046	550,00,000

- **Allocation of Target in respect of MGNREGA:** Based on job cards and approval of the MoRD district wise allocation is to be done within 7 days to all 8 districts.
- Since our target is 100 days projection should be on the basis of 100%.



- Jobs should be available in the ADC blocks like Hezamara, Manu, Damcherra, Jampuijala, Dasda. Emphasis should be given to provide work in the 1st part of financial year.

(Action:- All DMs & JS-RD)

- e) **Engagement of Ombudsmen:-** Advertisement for engagement of Ombudsmen for remaining 5(five) districts is to be done immediately.

(Action:- JS RD)

- f) (i) Services of Panchayat Secretaries in newly created blocks are to be ensured. (ii) Posting of Panchayet Officer in each block is to be completed by May 2012. (iii) File is to be processed for posting of DPO in all Districts.

(Action:- Dir-Panchayat)

- g) **MIS Entry in Panchayat Level:-** Computers were provided to all Panchayats but in most of the cases PCs are not used for MIS entry & Data card is not working. DMs to ensure the installation of the PCs in each Panchayat. Sensitization programme for proper utilization of the PCs is to be done jointly by the Panchayat Department & DMs. Internet connection is to be ensured for data entry in the MIS.

(Action:- All DMs & Dir Panch)

- h) **Data Center:-** 4(four) Data Centre in District Level and 1(one) in the State Level in the office of the Director(Projects) is working. For proper function of the Data Centers, Presently SHG members are entering the data of ROR using the Data Centre. Director Panchayat will get details of the progress of the work and will report immediately including the requirement of Manpower for proper function of the Data Centers. Data Centre at Manubazar, Sabroom has to be made functional with immediate effect.

(Action:- Director Panch)

- i) Director Panchayat to submit Utilization Certificate of Rs. 83.00 Lakhs which was received from Chief Engineer in connection with AADHAR.

(Action by Dir, Panch)

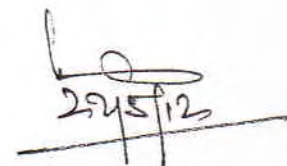
Procurement of ICT infrastructure

Before purchase of new ICT infrastructure it should be ensured about the proper utilization of ICT infrastructure created already at Block and Panchayats.

- ii) RD& Panchayat Department may maintain close relation for utilization of ICT infrastructure.

- j) **SWSE:-** 3(three) new pension scheme have been introduced

- i). Unmarried Women above 45 years Rs. 300.00 per month
- ii). APL Disable (80% and above) person Rs. 400.00 per month
- iii). APL 100% Blind person Rs. 500.00 per month.


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Guideline for selection of beneficiaries will be issued by the Director SW&SE and DMs should monitor the selection of beneficiaries of three new schemes. In addition, DMs may monitor regarding regular payment of different categories of pensions implemented by SW&SE Department.

(Action:- Director SW&SE & DMs)

BDOs to send the list of unorganized workers of age 60 and above by special messenger on or before 15th May 2012 positively to the Director Panchayat.

(Action:- Director Panch)

k) 26 SNP Go down:- RD Department prepared the estimate for the work of construction of godown for SNP and fund is also drawn by the SW&SE Department. DMs may make the land available & take up the work on priority basis.

(Action:- DMs, CE-RD & Dir, SW&SE)

l) SECC 2011: Progress of SECC work is very slow. Only Enumeration stage has been completed and Supervisory module is going on in some places & only 10% work has been completed by the Supervisors. In North district progress is very poor as the DEOs are not turning up their rate is very low. BEL persons are not turning up resulting which draft publication of list is awaited. Deputy Director, Census to report regarding the latest position. JS RD will write to GoI, stating all the facts and problems so that the problems can be solved and SECC can be completed in due course of time.

(Action:- DMs & JS-RD)

m) Coverage of BC Model: TSCB and TGB should send the BCs in the village level for 5 days in a week. SBI ensured that all the BCs will be engaged and payment will be started in all villages by 30th June 2012. UBI will write their authority to issue a new circular for enhancement of cash limit so that the BCs can move to villages with a Cash limit of Rs. 10.00 lakhs. Addl CS was requested by the CS to take up the matter in bank level. The same issue may be kept in the Agenda of the next SLBC meeting.

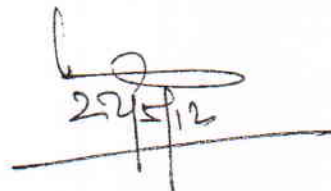
(Action:- Addl CS, Bankers & JS-RD)

n) Utilisation of Fund by the Line Deptt & MIS Entry: Line departments shall submit the UCs and utilized fund should be entered in the MIS in due course of time.

(Action:- All line Deptt)

o) Fund flow to TTAADC: As per the guidelines of MGNREGA fund would flow to TTAADC. Shelf of Projects, Utilization of fund as well as MIS entry is to be made in due course of time. JS RD to issue circular to DMs for providing funds to ADC villages.

CEO, TTAADC requested to provide staff in each Sub Zonal Office for MIS entry.


29/5/12

Chief Secretary suggested that whatever fund flow was made last year 10% more fund may be ensured within the TTAADC areas by the respective DMs keeping in view of the availability of staff other facilities in TTAADC.

(Action:- CEO-TTAADC & JS-RD)

- p) RD Store shall continue to supply RD materials to TTAADC. TTAADC shall inform their requirements to RD Stores for the quantity by May, 2012 itself. CE, RD to examine the proposal for providing Technical Assistant to Zonal Office of TTAADC.

(Action:- CEO-TTAADC & CE-RD)

- q) **Planting Materials:** (i) The proposal for raising nursery and availability of individual planting materials should be finalized in the village level. The planting materials should be supplied by the through respective line departments.

(ii) All purchase should be done through line departments by observing all codal formalities.

(iii) All line departments will ensure quality of the planting materials as well as the quantity also.

(iv) Action plan for season bound planting may be taken up within a week. Priority may be given for plantation on the bank of the rivers and cheras.

(v) All planting materials should be provided in time as per the approved shelf of projects.

(vi) Respective Line department will provide proper technical guidance for raising the nursing and issue a Guideline mentioning the time of planting materials.

(vii) Plan for the next financial year may also be chalked out by this time.

(viii) Ratio of Water body and plantation is to be maintained.

(ix) Bamboo plantation on the River and Cherra bank is to be done.

(x) Medicinal Plant Board may take initiative for plantation of Medical plants.

(xi) Mulberry Silk nursery is to be established and the planting materials may be brought from outside the state.

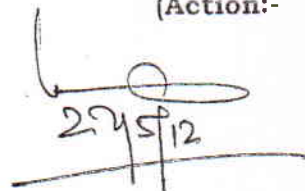
(xii) Specific guidelines for procurement of planting materials is to be issued.

- r) **Scarcity of staff in newly created DMs Offices:** For proper and smooth functioning of the newly created DM office some staff will have to be provided.

i). RD Department may process the proposal for creation of posts for New Blocks and Districts as per recommendation of the Committee of Secretaries. The proposal should be sent to the Finance Department immediately.

ii). After creation of the posts DMs may be authorized to engage staff from the Retired employees.

(Action:- DMs & JS-RD)


27/5/12

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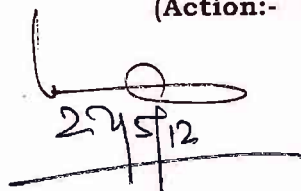
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27/5/12

s) **IAY:** for RoFR Patta Holders

In undivided South Tripura District, additional name and Qouta for patta holders were announced and accordingly the patta holders have completed construction of walls but sanction of IAY is awaited. DM Gomti was requested to provide the GCI sheet to the patta holders who have completed the construction of wall.

(Action:- DM Gumati)

t) **TSIC Bricks:** CE, RD may discuss with the TSIC regarding purchase of TSIC Bricks and the decision will be communicated to all DMs.

(Action:- CE-RD)

u) **E-FMS:** DMs to send the Bank name and the Account Number to the RD Department.

(ii) Officers of RD Department, District Magistrate and one of the NIC officers may visit Gujrat to have the idea in implementation of the projects.

(iii) By this time RD Department will work out the set up.

Meeting ended with thanks to all.

Sd/-

(N. C. Sinha)

Principal Secretary


Rural Development Deptt

F. No. 12(1)-RD/2012/966

Copy to:-

Dated:- 24th May. 2012

1. The PS to the Minister RD for kind information of the Hon'ble Minister.
2. The PS to the Chief Secretary, Tripura for kind information of the Chief Secretary, Tripura.
3. The PS to the Addl Chief Secretary, Tripura for kind information of the Addl Chief Secretary, Tripura.
4. The PCCF, Tripura for kind information.
5. The PS to the Pr. Secretary RD for kind information of the Principal Secretary, Rural Development.
6. The CEO, TTAADC, Khumlung for kind information
7. The DM & Collector..... for kind information.
8. The Director,..... department for kind information.
9. The Project Director, DRDA..... for information
- 10) The.....SBI/UBI/TGB/TSCB/for kind information.


(C. K. Jamatia)
Joint Secretary (RD)

ANNEXURE – A

Sl No	Name	Designation	Department/Dist
1.	Prasant Kumar	DM & Collector	North Tripura
2.	Saumya Gupta	DM & Collector	Unakoti
3.	Abhishek Singh	DM & Collector	Dhalai
4.	Tanushree Debbarma	DM & Collector	Khowai
5.	Kiran Gitte	DM & Collector	West
6.	M. L. Dey	DM & Collector	Gomati
7.	S. Bandopadhaya	DM & Collector	South
8.	Dr. Pratapaditya Datta	Director	Panchayat
9.	Sri T. K. Debnath	Chief Engineer	RD
10.	T. Roy	ADM & Collector	North Tripura
11.	U. K. Chakma	ADM & Collector	Unakoti
12.	S. Nama	ADM & Collector	West
13.	L.T. Darlong	ADM & Collector	Gomti
14.	H. L. Debbarma	Project Director	DRDA South
15.	Santosh Karmakar	Project Director	DRDA, Khowai
16.	D. C. Das	ADM & Collector	Sepahijala
17.	Animesh Debbarma	OC Development	South Dist
18.	S. N. Debbarma	Addl CEO	TTAADC
19.	P. Barda	Dy. Director	Census
20.	A. K. Dey	Tech. Director	NIC, Agartala
21.	C. K. Dhar	Tech. Director & SIO	NIC, Agartala
22.	Sukamak Bhattacharjee	ACE, (R & B)	PWD
23.	R. K. Sarkar	S.E.(WR)	PWD
24.	M. Das	S.E.(DWS)	PWD
25.	Dr. Manoranjan Sarkar	Director	ARDD
26.	M. K. Debbarma	Dy. Director	ARDD
27.	Pintu Das Gupta	Chief Manager	UBI, Agartala
28.	P. Ghosh	Manager (SLBC)	UBI
29.	B. Dhar	DCO (RBO),	SBI
30.	P. B. Jamatia	Jt. Director	Horticulture
31.	Rajib Debbarma	Dy. Director	Agriculture
32.	B. Debbarma	GM	I & C
33.	S. C. Das	Jt. Director	I & C
34.	C. Bhattacharjee	Gr-IV Officer	TSCB, Agartala
35.	A. R. Debbarma	Dy. Director	Panchayat