

**MINUTES OF THE WRAP-UP MEETING HELD ON 05.11.2013 AT 10:00 A.M. IN THE
CHAIRMANSHIP OF SRI B.K. RAY, PRINCIPAL SECRETARY AT CONFERENCE HALL OF THE
D.M'S OFFICE, KHOWAI.**

The achievements against targets with respect to various issues were discussed in detail and the position is given in the annexure in a tabulated format. The major issues, related to various line departments and the district administration, are discussed below in brief. The chair instructed that these be circulated to the departmental heads for their information and taking necessary action.

[I] DRINKING WATER:

a) **PC-FC Habitations:** All targeted 80 no. NC habitations have been covered in the year 2012-13. The target for next three years is to convert all 479 PC habitations into FC habitation. 14 habitations have been converted till date.

Issues:

- Shortage of extension Pipeline is the primary cause for delay in works. Principal Secretary and Honourable Chairman of the meeting instructed that a letter be written to Secretary, DWS so that the issue can be resolved.
- All uncover Schools have been covered under Drinking water. DEO, Khowai and E.E., DWS were supposed to conduct a joint visit of schools but the same is still to be completed. The dates finalised for joint visit for School+ Education department, AWCs and Health Institutions was finalised in the meeting and may be found in Annexure-I.
- Executive Eng. DWS, informed that in a State Level meeting a decision was taken that the maintenance of sources in schools and AWCs shall be the responsible of the said institutions and not of the DWS department. The representatives of the School Education department and SW & SE that the DEO and DISE expressed the inability of these institutions to take such responsibility especially for major repairing and maintenance works. The matter shall have to be taken up with the departments.
- All AWCs have been covered but for 8 under Tulashikar Block. DWS department shall complete these works before the next meeting. Date for a joint visit as explained in the case of schools has been enclosed.
- Commissioning and Shrinking of SBDTW and DTWs:- The progress of SBDTW is good, however 18 nos. are pending due to power connection. The Addl. DGM, TSECL, should work in close coordination with DWS department so that service connection can be provided with highest priority.
- Health Sub-Centres which are reported to be uncovered shall also have to be covered by the DWS department as soon as possible.

- Addl. D.M., Khowai was instructed to report regarding extension of 3 Phase connection to Mungiakami, the absence of which is hindering the use of high power rigs for making DTW. The report should be submitted within November, 13.
- It was reported that some SBDTWs are pending for commissioning due to non-formation of User Committees. BDO, TIm shall take necessary action.

[II] SANITATION: The progress of works under Tulashikar Block came under strong criticism. All BDOs have been instructed to expedite the construction of IHHL. It was informed that school sanitation works shall henceforth be taken up by DWSC through BDOs. Executive Eng. DWS shall place the balance fund lying with him under School Sanitation to the DWSC immediately.

Issues:

- DEO shall give a report indicating the names of the schools which need additional sanitation units within November, 13 so that land can be prepared for taking up school sanitation works immediately.
- The progress of construction of AWC Toilets shall have to be paced up by the blocks especially Tulashikar Block. Uncovered AWCs under Nagar Panchayats shall also have to be covered. Fund tie-up is still to be made.

[III] ROAD CONNECTIVITY:

A Block Level meeting shall be conducted in November in order to finalize the list of uncovered habitations that are yet to be covered. Based on the review meeting, fund to be given under MGNREGA and tie-up from other sources shall be finalized.

[IV] ANGAN WADI CENTRE CONSTRUCTION, REPAIR MAINTENANCE AND QUALITY OF SERVICES:

Issues:

- Only 6 nos. of AWCs are pending for starting and 10 are in various stages of completion. Land dispute regarding all have been resolved. BDOs shall not be given any further time for completion beyond Dec, 2013.
- Works for Kitchen Shed are mainly pending in Teliamura and Tulashikar whereas all other Blocks have shown good progress.
- Pending work for repair and maintenance of AWCs: BDOs should complete all works by Dec, 13.
- Laxity has been observed in the quality and number of inspection. All officers of the district administration entrusted for the job shall submit targeted numbers of inspection reports within Nov. The same shall be review in the next meeting.

[V] SOCIAL PENSION:

It was reported that all Social Pensions were paid timely for the month of October.

Issues:

- Reporting Format submitted by DISE, Khowai should be made exhaustive covering all aspects including services given in AWCs and inspections as well.
- The new DISE, Khowai has been set up in the District HQ but works are being hampered due to shortage of Supervisor though posts are vacant.
- Pendency of cases against sanctioned quota should also be disposed immediately.
- Pendency in opening of bank accounts has to be reduced. DISE, Khowai was instructed to ensure all beneficiaries without bank accounts shall be mopped up within a month.

[VI] HEALTH SUB-CENTRE CONSTRUCTION:

6 Health Sub-Centres are still under construction but the progress of works is not satisfactory. All HSC should be completed by November. Only Nonachera HSC shall require additional time but Executive Eng. RD, Teliamura Division shall ensure that it is completed by 14th January, 14 without fail.

Issues:

- Chief Medical Officer (CMO), shall give action taken report based on last meeting where he was instructed to share the advance tour of MPWs programme with the PRI bodies and ensure to display of opening and closing time in all HSCs.

[VII] POWER CONNECTIVITY:

SPA 2012-13 works have been completed but for 2 in Mungiakami and 1 in Teliamura. DGM, TSECL, Teliamura was requested to take necessary action. Fund for target fixed for 2013-14 is yet to be released.

[VIII] MGNREGA:

Issues:-

- Blocks shall expedite Mandays generation since second trench has been received and also ensure 60% utilisation by December first week.
- The district level officers of line departments were directed to get internal inspection with respect to the mortality of plantations that were taken up in 2012-13 and the status of plantations taken up in 2013-14. The block level officers shall also put up report by December end without fail
- Line department DDOs and Cashier concerned must immediately apply for DSCs with the NREGA section of this office.

[IX] IAY CONSTRUCTION:

Issues:

- All IAY houses sanctioned in 2012-13 shall have to be completed within Dec, 2013.
- Beneficiary selection for 2013-14 in respect to normal, additional, RoFR and Tripura State housing Scheme has to be completed within November, 2013.
- Workshops have to be conducted within November and Blocks shall endeavour to cover maximum numbers of interested beneficiaries under DRI scheme.

- Presently, timber for IAY houses is being procured by the beneficiaries and in many cases this is being done in violation of norms of the Forests department.

[X] IRRIGATION:

The achievement of various agencies against 3 year target has been poor. Convergence in MGNREGA shall have to be ensured which shall in turn ensure achievement of target by blocks.

Issues:

- Inoperability of RIGs has been detrimental to the achievement of target of Water Resources department though several letters have been sent by the DM to the Department in this regard. The Chairman instructed to D.M. & Collector, Khowai to further take up the matter with the Chief Engineer and Principal Secretary.
- Many works of Water Resources could not be commissioned due to service connection. Addl. GM, TSECL, was requested to take necessary action.

[XI] Cleanliness and Plantation:

The plantation plan for 13-14 has achieved. Forest Department and Blocks shouldered major responsibilities. As discussed in NREGA section above, survey must be conducted to assess the success rates of plantations made last year and this year.

[XII] TUEP:

Last year average mandays achieved for TLM NP was 49 and KHW NP was 41. This year they have achieved 16 and 34 days respectively. Tim must have to speed up works.

[XIII] BORDER FENCING: Home Dept may like to take up the matter of repair and maintenance of fencing with CPWD. Approval for construction of culverts over gaps that are more than 50 Mt in length should also be taken up with the Ministry of Home, GOI. The work of NPCC in completing fencing works in the Khowai Town area (800 m gap) has started in full swing. The Flood lighting of this stretch has also been completed..

[XIV] GROWTH CENTRE AND CADP: All Works are completed

[XV] ALLOTMENT: Decision has been taken to identify land (if khas land is not available then jote land shall be identified for acquisition) for balance both-less families and homeless families that are presently not in possession of any khas land. The progress made is good

[XVI] INSPECTIONS: Regular inspections are being conducted by district level officers but there is still scope for improvement.


18/11/13
District Magistrate & Collector
Khowai District: Tripura

Government of Tripura
Office of the District Magistrate & Collector
Khowai District: Tripura

NO. _____/F.IV(7)-DM/KH/DEV/2012

Dated, 18.11.2013.

To

All concerned for kind information and necessary action please.

Copy to:-

1. The Sabhadipati, PTZP, West Tripura, Agartala
2. The Chairman, BAC, Padmabil/Tulashikar/Kalyanpur/Teliamura/Mungiakami RD Block
3. The Chairman, Panchayat Samiti, Khowai/Kalyanpur/Teliamura Panchayat Samiti
4. The Addl. District Magistrate & Collector, Khowai
5. The District Forest Officer, West Tripura
6. The Superintending Engineer, PWD(R&B) Circle-II, Netaji Complex, Agartala
7. The Superintending Engineer, DWS, Circle-I, PNB, Gurkhabasti, Agartala
8. The Addl. General Manager, TSECL, Circle-IV, Kunjaban, Agartala
9. The Senior Deputy Magistrate, O/o DM's Office, Khowai
10. The Divisional Forest Officer, Teliamura Forest Division
11. The State Quality Controller, PMGSY Cell, New Secretariat, Agartala
12. The Zonal Development Officer(ZDO), TTAADC, Khumulwng, Jirania
13. The Deputy Director, Agriculture, Gurkhabasti, Agartala
14. The Deputy Director, Fisheries, College tilla, Agartala
15. The Deputy Director, ARDD, Gurkhabasti, Agartala
16. The Deputy Director, Horti & Soil Conservation, Paradise Chowmohani, Agartala
17. The Chief Medical Officer, Khowai
18. The District Education Officer, Khowai
19. The District Inspector of SW & SE, West Tripura, Agartala
20. The District Panchayat Officer, Khowai
21. The Member Secretary, DWS, Khowai
22. The Principal, O/O Director of Handloom, Handicraft & Sericulture, Gurkhabasti, Agartala.
23. The Principal, (STI), C/O, O/O Director of Handloom, Handicraft & Sericulture, Gurkhabasti, Agartala.
24. The Supdt. Of Handloom & Sericulture, Champaknagar, Jirania
25. The Executive Engineer, RD Division No.III, Teliamura.
26. The Executive Engineer, Water Resource, Division No.I, Battala, Agartala.
27. The Executive Engineer, PWD (DWS), Kalyanpur.
28. The Executive Engineer, PWD, Teliamura/Khowai.
29. The DGM, Electric Division, Teliamura/Khowai.
30. The O/C, Revenue /Development /General of DM's Office, Khowai
31. The Executive Officer, Teliamura/Khowai Nagar Panchayat.
32. The Child Development Officer, TLM/KLNP/KHW/MGK/TLS/PDL R.D.Block/Khowai/Teliamura Nagar Panchayat.
33. The Sr. Information Asstt. ICAT, Khowai.
34. The Asstt. Director, (BL), ARDD, Khowai/Teliamura
35. The Supdt. of Fisheries, Khowai/Teliamura(Howaibari)
36. The Supdt. of Agriculture, Khowai/Tulashikar/Teliamura
37. The Supdt of Horticulture & So il Cons., Khowai /Teliamura
38. The Inspector of Schools, Khowai/Teliamura/Tulashikar/Harrepkwar

Copy for kind information to:-

1. The PS to Chief Secretary, Govt. of Tripura, Agartala, for favour of kind information to CS.

2. The Addl. Chief Secretary, Govt. of Tripura, Agartala.
3. The PS to Hon'ble Minister, Agriculture etc. Dept. Govt. of Tripura, Agartala for favour of kind information to Hon'ble Minister.
4. The Principal Secretary, PWD Department, New Secretariat Complex, Agartala
5. The Principal Secretary to Chief Minister, Tripura
6. The Principal Secretary, Food & Civil Supplies, Government of Tripura, Agartala.
7. The Principal Secretary, School Education Deptt., Agartala.
8. The Principal Secretary, Social Welfare & Social Education, Agartala
9. The Secretary, Power Deptt. New Secretariat Complex, Agartala.
10. The Secretary, Revenue Department, Government of Tripura, Agartala.
11. The Secretary, RD Deptt. Govt. of Tripura, Agartala
12. The Secretary, Health & Family Welfare, Deptt. Govt. of Tripura, Agartala.
13. The Secretary, Tribal Welfare Deptt. Govt. of Tripura, Agartala.
14. The Director, School Education Deptt. Agartala.
15. The Director, Agriculture Deptt., Agartala.
16. The Director, Fisheries Deptt., Gurkhabasti, Agartala.
17. The Director, ARDD Deptt. Gurkhabasti, Agartala.
18. The Director, Social Welfare & Social Edn. Govt. of Tripura, Agartala.
19. The Director, Health Deptt. Gurkhabasti, Agartala.
20. The Director, Family Welfare and Preventive Medicine, Gurkhabasti, Agartala.
21. The Chief Engineer, PWD (DWS), New Secretariat Complex, Agartala
22. The Chief Engineer, PWD(R & B), New Secretariat Complex, Agartala.
23. The Chief Engineer, PWD(Water Resources), New Secretariat Complex, Agartala
24. The General Manager, TSECL, Near Bhutoria, Agartala.


18/11/15

**District Magistrate & Collector
Khowai District: Tripura**

Wrap up Meeting : Follow up action for the month of Nov 13

Sl	Item	Position as on 1.4.12	Target	Progress during the month under	Cumulative Progress upto the month	Achieve ment against Target	Further Action Plan/Remarks
I	Drinking Water						
	a. PC Habitations	479	123	6	14	11.38%	123 PC habitations shall be converted to FC this year
	b. Schools	482	482	25	481	99.79%	Online reporting has started for Knowai. Workshop has been conducted for all HMs for ensuring instant reporting.
	c. AWC	1141	1141	N/A	N/A	#VALUE!	Balance 18 sources shall be completed by next month.
	d. Misc						
	i) SBDTW Comm	422	141	24	43	30.50%	
	ii) DTW Sinking		19	1	5	26.32%	Shortage of extension pipes. At least 2 Rigs (one high power) should always
	iii) DTW Comm	101	15	0	4	26.67%	be in place in the district to prevent under utilization of capacity.
II	Sanitation						
	a. Uncovered IHHL BPL(12-13)	1155	1155	50	544	47.10%	
	b. Uncovered IHHL APL(12-13)	2280	3082	0	543	17.62%	To be covered under new NBA. Budget has yet not been sanctioned
	a. Uncovered IHHL BPL(13-14)	977	0	0	0	0.00%	
	b. Uncovered IHHL APL (13-14)	2280	0	0	0	0.00%	To be covered under new NBA. Budget has yet not been sanctioned
	c. Uncovered Schools						

	i) No Girls Toilet	280	280	178	63.57%	102 pending. DWS department has fund for 15. 86 girls toilets were constructed/are under construction through School education department but if they cover the balance 86 shall have to be reconciled.
	ii) No Boys Toilet	141	141	72	51.06%	DWS department has fund for 4. 12 boys toilets were constructed/are under construction through School education department but if they cover some of the balance shall have to be reconciled.
	d. Uncovered AWC	302	302	1	0.33%	Fund has been released and work has recently started.
III	Road Connectivity					
	Core Network(UC)					
	a) 250+	17	17	0	0.00%	DPR is under process
	b) 250-	57	49	0	0.00%	DPR is under process. 8 habitations need to be tied up
	Beyond Core Network					
	a) 250+		Imple			
		36 Agency				
		RD	22	0	18	81.82%
		PWD	9	0		0.00%
	b) 250-	108				
		RD	53	0	35	66.04%
		PWD	10	0		0.00%
	c)500+	7				
		RD	2	0	2	100.00%
		PWD	2	0	0	0.00%
IV	ICDS and AWC Constructions	731	410	0	393	95.85%
	Misc					
V	Social Pension					
						BDOs have been given 1 more month to complete all AWC works. Site problems have been resolved. Fund requirement for site development for some AWCs was approved. Only 2 AWCs of TIm and 2 in KIp shall be allowed additional time till Oct end.

	b) Pension paid within 7th of the month	24221	24221	22279	22380	92.40%	
VI	NRHM and HSC constructions						
	a) completion of HSC	85	107	0	101	94.39%	6 in progress
VII	Power Connectivity						
	a) UE habitation	337					1178 total habitations. Balance UE 325
	i) State Plan and Other		46	0	46	100.00%	
	ii) RGGVY		133	0	131	98.50%	
	iii) SPA		32	9	29	90.63%	
	Total		211	5	206	97.63%	UE habitations for which fund is available
VIII	MGNREGA						
	Avg Mandays	0	35	8.5	31.3	89.43%	
IX	IAY						
	Normal 12-13	0	1514	191	484	31.97%	BDOSS have been given a target of 2 months to ensure completion
	ROFR 12-13	0	706	71	86	12.18%	Part fund is yet to be released.
	Normal 13-14	0	1226	0	0	0.00%	Beneficiary section is on
	TSHS 13-14	0	846	0	0	0.00%	Beneficiary section is on
	ROFR 13-14	0	1457	0	0	0.00%	Beneficiary section is on
	Add IAY	0	256	0	0	0.00%	Beneficiary section is on
X	Irrigation						
	a) LI function	125	134	0	126	94.03%	Slump in demand in the monsoon season.
	b) DTW	20	23	1	21	91.30%	
	c) Area under irrigation(HC) by WR	8072	501	20	20	3.99%	3 year action plan :achievement for last year and enhancement of target for present year is being reconciled. The same shall be reported next month after compiling the same by Agriculture, WR and Blocks
	d) Area under irrigation(HC) by Agri/RD	4183	710.5				

	Cleanliness and Plantation	12255	1211.5	20	20	1.65%	
XI	ROFR Bamboo Plantn		185Hc	0	0	0.00%	All plantation works need to be completed before end of monsoon season
	River Bank Plantn		57Km	0	0	0.00%	
	Agro Forestry		395.5Hc	0	0	0.00%	
	Road side plantation		3200	0	3200	0.00%	
	TUEP						
XII	a) Avg Mandays KNP	0	75	20	34	45.33%	
	TNP	0	75	4	16	21.33%	
	b) Fund Utilization KNP		123.78		22.76	18.39%	
	TNP		329.79		43.22	13.11%	
XIII	Border Fencing	60.145	61.5	0	60.145	97.80%	800 m on knowal river. Target to finish by Aug. Rest are gaps which need approval of MHA. NBCC is yet place 15.65 lakhs for aquisition. DM dhalai has released. Singicherra area: aquisition issues need to be resolved.
XIV	Growth Centre/CADP	5	5	0	5	100.00%	
	Allotment of Land						
XV	Phase I						
	a) BPL Bothless	111	762	0	762	100.00%	
	b) BPL Homeless	0	138	0	138	100.00%	
	Phase II						
	a) BPL Bothless	0	1180	270	270	22.88%	
	b) BPL Homeless	0	250	0	0	0.00%	
XVI	Inspection						
	In Progress						Pace has slowed down and has to be picked up