

**Minutes of the meeting of the Governing Body of Khowai District Health & Family Welfare Society held on 26-05-2012 at 1:00 pm in the chamber of DM & Collector Khowai, Tripura in the presence of Honourable Principal Secretary, Health & Family Welfare, Govt. of Tripura.**

**Members present in the meeting are as follows:-**

<b>Sl No</b>	<b>Name</b>	<b>Occupation &amp; Address</b>
1	Smt Tanusree Deb Barma, IAS	DM & Collector, Khowai District Khowai, Tripura
2	Sri Jiten Das	Sahakari Sabhadhipati , Paschim Tripura Zilla Parisad
3	Dr. P.K. Majumdar	Chief Medical Officer, Khowai District, Khowai SDH, Tripura
4	Dr Dhananjoy Reang	I/C Sub-Divisional Medical Officer, Khowai SDH
5	Dr P.S. Pal	Representative of ATGDA
6	Pankaj Sutradhar	Executive Engineer(PWD)
7	Sri Surajit Bhattacharjee.	Executive Engineer(RD, Total Sanitation Campaign)
8	Smt Nirmala Debbarma.	District Social Education Officer
9	Sri N.P. Chakraborty	Executive Engineer, PWD (DWS)
10	Sri Sanjoy Chakraborty	SDM, Khowai, Tripura, O/o the SDM, Khowai, Khowai District
11	Sri Gopal Ch Debnath	SDM, Teliamura, Tripura O/o-SDM, Teliamura, Khowai District.
12	Dr. Joydeep Chakraborty	M.O(Ayur), OPD-Khowai SDH
13	Sri Uttam Roy	District Programme Manager.
14	Sanjit Chowdhury	Representative of NGO

District Magistrate & Collector, Khowai District presided over the meeting.

Discussion was held as per agenda. After detailed discussion the Governing Body took the following decisions:-

- 1) Regarding expenditure of the newly formed District Health & family Welfare Society, Khowai, Principal Secretary, Health & Family Welfare opined that all Kinds of expenditure should be made as per guidelines of the SH&FWS/GOI.

**(Action:- CMO ,Khowai)**

- 2) Regarding Construction of the Sub-Centres First priority should be given to set up at least one Sub-Centre in each & every GP/ADC Village especially where no Sub-Center is presently functioning. After that priority should be given to those Sub-centres which are functioning in Rented/Panchayat houses. Under BADP 2012-13, 6 Sub-Centers have been accommodated and under NRHM 2011-12, 16 Sub-Centers have been accommodated. After this only 2 Sub-Centers shall be left where no fund tie up exists. Proposal shall be sent for placement of fund for these 2 Sub-Centers.

**(Action :- DM & Collector Khowai).**

- 3) To submit the required number of manpower (MPW) for the newly constructed sub-centres a letter should be sent addressing MD, NRHM as well as DFW&PM for smooth functioning of the Sub-Centres.

**(Action :- Assistant Hospital Administrator Khowai).**

- 4) JSY Benefit should be given to the beneficiary on the spot within 48 hours of stay. Sister In-Charge of the Labour Room may be involved in this regard specially on the Holiday.

**(Action:- Sister In-Charge, Labour Room & District Accounts Manager, Khowai)**

- 5) SDMO Khowai SDH will act as District Family Welfare Officer as well as executive Secretary of the Executive Committee of District Health & family Welfare Society, Khowai until posting of District Family Welfare Officer, Khowai

6) As the outdoor Ayurvedic Patient attendance is very less at Khowai SDH due to presence of Ayurvedic dispensary in vicinity, therefore it may be better off to shift the dispensary to any other place for the benefit of the people.

**(Action:- CMO, Khowai).**

7) SDPM & SDACDA, Khowai SDH shall act as DPM & DAM respectively of DH&FWS, Khowai as per order of the MD, NRHM, they may also be the cheque signing authority.

**(Action :- SDPM & SDACDA, Khowai).**

8) Posting of District level Officer for Khowai District (DFWO, DHO, DMO, DIO, DTO, etc) is under process.

**(Action:- Director of Health Services).**

9) Regarding payment of JSY benefit to the ST Community, ST Certificate may not be mandatory.

**(Action :- SDACDA, Khowai SDH).**

10) Regarding NON Performing ASHA, it is necessary to prepare a list of Non performing ASHA in the whole District & issue a letter to the respective BDO's/panchayat Samiti for next course of action. DM & Collector, Khowai should be informed regarding date of the meeting with ASHA at Sub-Division/District level to be present in the meeting, if possible from the end of DM & Collector Khowai.

**(Action :- Sub-Divisional ASHA Programme Manager, Khowai).**

11) One AAA may be posted at Khowai District as early as possible. Action may be taken in this regard after discussion at the State Level. A letter may be issued in this regard.

**( Action:- CMO Khowai).**

12) West Tripura District will help & support to the newly formed DH&FWS Khowai.

**(Action CMO ,West)**

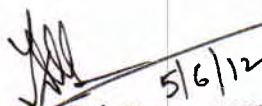
13) Renovation of Eye OT at Khowai SDH is urgently required. In this regard an estimate may be submitted by Executive engineer (PWD) to the CMO(W) for onward transmission to the DHS/MD (NRHM).

**(Action EE, PWD).**

14) Regarding JSY payment, bearer cheque may be issued to the beneficiary in place of A/C payee cheque if bank account is not available w.r.t. the beneficiary.

**(Action:- SDACDA, Khowai SDH).**

The meeting ended with vote of thanks to the members present in the meeting.

  
**(Tanusree Deb Barma, IAS)**  
**District Magistrate & Collector**  
**Khowai District : Tripura**

**NO.F.7 (1)/DH&FWS/CMO/KHW/Body-Meeting/2012**

**GOVERNMENT OF TRIPURA**

**OFFICE OF THE CHIEF MEDICAL OFFICER**

**KHOWAI :: TRIPURA**

Copy for kind information and necessary action please to :-

- 1.P.S. to the DM & Collector, Khowai District Khowai,Tripura for kind information please.
2. Sahakari Sabhadhipati ,Paschim Tripura Zilla Parisad for kind information please.
- 3.Project Director,DRDA, Khowai for kind information please.
- 4.Executive Engineer(PWD), Khowai for kind information please.
- 5.Executive Engineer PWD(DWS), Kalyanpur for kind information please.
- 6.Executive Engineer(RD), Teliamura for kind information please.
- 7.District Social Education Officer, Teliamura for kind information please.
8. District Panchayat Officer, West Tripura for kind information please.
- 9.SDMO,Khowai, Khowai SDH for kind information please.
- 10.SDM,Khowai,Tripura,O/o the SDM,Khowai, Khowai District. for kind information
- 11.SDM, Teliamura, Tripura O/o-SDM, Teliamura, Khowai District for kind information
12. Dr Ashis Kr Kar, Representative of IMA for kind information please.
13. Dr Dipayan Sarkar, Representative from ATGDA for kind information please.
14. Sri Babul Sen, Representative of NGO, Khowai for kind information please.
15. Dr Joydeep Chakraborty, M.O (Ayush), Khowai SDH for kind information please.
16. District Programme Manager, Khowai for kind information please.
17. Dr Sukumar Deb, Programme Officer DBCP, IGM Hospital for kind information please.
18. Dr Ranen Barman, Programme Officer DTCP, IGM Hospital for kind information please.
19. M.O I/C Chebri PHC for Information & Necessary action please
20. M.O I/C Tulasikhar PHC for Information & Necessary action please
21. M.O I/C H.D. Smriti PHC for Information & Necessary action please
22. M.O I/C Bajjalbari PHC for Information & Necessary action please
23. M.O I/C Ampura PHC for Information & Necessary action please
24. M.O I/C Telaimura R.H for Information & Necessary action please
25. M.O I/C Kalyanpur CHC for Information & Necessary action please
26. M.O I/C Mungiakmi NPHC for Information & Necessary action please.
- 27.District Accounts Manager/ Sub-Divisional Accountant Khowai SDH for information & Necessary action.
28. District ASHA Programme Manager/SDAPM Khowai for information & necessary action.
29. District Data Assistant/AHA, Khowai for information & necessary action.

Copy also forwarded to,

- 1) P.S to the Principal Secretary (Health) for kind information to the Principal Secretary Please.
- 2) P.S to the Mission Director, NRHM for kind information to the Mission Director Please.
- 3) P.S to the Director of Health Services for kind information please.
- 4) The Director, Family Welfare & Preventative medicine, Govt of Tripura for kind information please.
- 5) The Member Secretary, SH&FWS For kind information please.

**Dr P.K Majumdar**  
**Executive Secretary**  
**District Health & Family Welfare Society**  
**Chief Medical Officer**