

Dist. Secy.
May

GOVERNMENT OF TRIPURA
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
KHOWAI DISTRICT, TRIPURA.

F.IV(3)/DM/KH/DEV/2012/728-52

Dated/05/05/2012

Minutes of the monthly Development Review meeting held on 27-04-2012 at 11am at the Conference Hall of DM's office, Khowai.

1. Officials present in the meeting is at annexure – A .
2. DM & Collector, Khowai, initiated the discussion by welcoming all the participants present in the meeting. Thereafter, threadbare discussions were held on various issues and decisions were taken as under:-

A. Issues related to MGNREGA scheme :

- (1) Blockwise OB is as under

Sl no	Name of block	Amount
1	Mungiakami	` 43.00 lac
2	Khowai	` 33.00 lac
3	Padmabil	` 46.00 lac
4	kalyanpur	` 33.00 lac
5	Teliamura	` 46.00 lac
6	Tulasikhak	` 55.00 lac
Total		` 256.00 lac

2. The OB should be utilized by BDOs for mandays generation purpose as per target of Labour Budget for the month of April, 2012.

Action by : All BDOs

3. Committed expenditure of previous year may be paid off once 1st installment is receipt from GOI.

Action by : All BDOs

4. For quick absorption of fund, BDOs should take following steps. (i) **advance estimation** of all projects as per Block Action Plan of FY 2012-13. (ii) according **prior sanction memo** be given by BDOs to all GP/ADC Villages for at least 6 months.

Action by : All BDOs

5. **Muster Roll** be printed in sufficient number and arrange for supply to all blocks immediately.

Action by : OC, Dev.DM's office

6. BDOs to **arrange workshops on output based payment** at each GP/ADV Village. This task should be completed by all BDOs before receipt of 1st installment from GOI. Action taken report in this regard be given by BDOs in next review meeting.

Action by : All BDOs

7. Executive Engineer, RD ,Teliamura, is to issue order for posting of Sri Sujas Choudhury, AE, at DM's Office, Khowai, as Member Secretary, DWS, and also assigned him 3 nos Block , namely, Khowai, Padmabil and Tulasikhor for preparation of estimates and according technical sanction thereon for smooth sailing of MGNREGA scheme.

Action by : EE,RD,

8. Similarly, Executive Engineer, RD ,Teliamura, is to assign one AE for remaining 3 blocks for same purpose.

Action by : EE,RD,

9. BDO, Khowai, is to arrange print copy of MIS report of assets created under MGNREGA and circulate to all line deptt. for inclusion in the overall achievement of line deptt.

Action by : BDO,KHW

10. BDOs to personally check MIS and ensure closure of all works of last year and previous year if it is completed. O/C Dev to report the MIS status as on 15th May as all BDOs shall close all works of 11-12 by then.

Action by :O/C Dev/ All BDOs

11. BDOs to take up roads leading to all unconnected habitations of more than 250 plus or less than 250 population under MGNREGA during current FY 2012-13. Information on overlaps with PMGSY shall be communicated shortly so that these works are not taken up by BDOs. They shall take up works of balance connectivity and ensure some 250- habitations are also covered if funds permit.

Action by : All BDOs

12. To have some tangible achievement under various sectors under MGNREGA in current year, some BDOs have been given specific assignment as under:-

Name of BDO	Sector	Duty assigned
S .C. Saha	Plantation	To coordinate with all line deptt & prepare detailed action plan for increasing plantation
Rakesh Debbarma	Brick soling & road connectivity	Do
P. Das	Irrigation	Do

Action by : BDO concerned.

13. During discussion in the meeting, it is learnt that B.C Model in the following GP/ADC village is still not yet implemented :-

Name of block	Name of GP/ADC village	Agency
Khowai	Jumbura	Earliar SBI now TGB

Kalyanpur	Pachim Darogapur, East Kalyanpur, East Kunjaban	TSCB
Teliamura	Madhya Krishnapur & Uttar Krishnapur, Tuichindra, Howaibari	UBI
	Maiganga, Laxmipur	SBI

Officer-in-Charge, Development section, to initiate letter to concerned bank officials for taking necessary action on this issue.

Action by: OC, Dev.DM's office

14. Inspection of work is one of the components of MGNREGA implementation. Therefore, BDOs & other officers are to undertake inspection of works as under:-

(a) 40 works or 25% of total works whichever is less in each month.

(b) For ADM, SDMs, EE RD, DCs of DM,s office @10 works per month.

© For DCs of SDM's office and AEs of EE,RD office @ 15 works per month.

The enquiry reports should be submitted to DM's office at the last week of every month by all officers invariably.

Action by : All concerned.

B. Issues related to IAY scheme ;

1. Progress of IAY houses of last FY have been discussed at length in the meeting. The block wise status is as under :

Normal IAY house

Block	Total	Completed	In progress	Target date for completion
Kalyanpur	272	265	7	May ,2012 excluding new target
khowai	260	22	238	do
mungiakami	179	143	36	do

padmabil	120	30	90	do
Teliamura	246	198	48	do
Tulashikhar	121	97	24	do
Total	1198	755.	443	

Action by : All BDOs

ROFR IAY house

Block	Total	Completed	In progress	Target date for completion
Kalyanpur	110	106	4	May ,2012 .
khowai	50	9	41	do
mungiakami	910	835	75	June ,12
padmabil	270	150	120	June ,12
Teliamura	290	183	107	May ,12
Tulashikhar	780	623	157	June,12
Total	2410	1906	504	

Action by : All BDOs

C. Issues related to AWC :

1. In the meeting, it was decided that henceforth, BDOs will create required infrastructure like road, drainage system, playground, kitchen garden, plantation @ 10 nos AWC per month in order to ensure conducive atmosphere for children at the Center. Completion report with photographs should be submitted by June 15th by all BDOs.

Action by : All BDOs

2. The progress of AWC construction was reviewed. However, information on non completion due to paucity of funds should be communicated in a new format as discussed in the meeting in consultation with all BDOs.

Year 2010- 11 / 2011- 12	Target	Sanction Memo. No.	No. of AWC completed	Amount for which UC submitte d	No incomplete due to paucity of fund	Total fund required for completion of balance centers	AWC no be completed by may	AWC no be completed by June	Re ma rks
1	2	3	4	5	6	7	8	9	

Action by : All BDOs

BADP

Sl No.	Name of the Work	Name of I/A	Target date for completion
1	Construction of Additional classroom at Nagar Sardar Para J.B.School.	BDO , Padmabil	May, 2012
2.	Construction of agri store at Rathilla bazaar	BDO , Padmabil	May, 2012
3.	Construction of open 3 unit market shed at Radha Nagar	BDO , Padmabil	Completed.
4.	Construction of boundary wall around Kshirode Smriti community hall near Hatkata Bazar	BDO , Padmabil	May, 2012
5.	Construction of 2(two)nos sentry post at khengra bari BOP	BDO , Padmabil	May, 2012
6.	Repairing of BSF Track at Bagabil BOP	BDO , Padmabil	May, 2012
7.	Construction of Grant Stand at Birchandrapur Class XII School field at Uttar Padmabil ADC Village	BDO , Padmabil	May, 2012
8.	Construction of open market shed including Back side Wall at BarkerBari traiongsion	BDO , Padmabil	May, 2012
9.	Const. of Health Sub-Centre , Purba Ganki	E.E. RD	June , 2012
10	Const. of Multipurpose Training Centre at Uttar Singhicherra	E.E. RD	July , 2012
13	Extension of room for Sukanta Pali JB School Building at Samtal Padmabil	E.E. RD	May , 2012
14	Const. of Protection Wall, Rest	E.E. RD	May , 2012

	Shed and Internal road at Casunut Garden		
15	Const. of Common Facility Centre near Paschim Sonata Panchayat Office at Paschim Sonatala	E.E. RD	Work stop due to paucity of fund .
16	Const. of Boundary Fencing at BSF Camp at Paharmura	E.E. RD	May , 2012
17.	Construction of 4 unit sentry post at Asharambari BOP	BDO , Tulashikhar	Completed .
18.	Construction of 4 unit sentry post at Karanghicherra BOP	BDO , Tulashikhar	Completed .
19	Const. of Passenger shed at Asharambari for BSF patrolling party	BDO , Tulashikhar	May , 2012

SI No.	Name of the Work	Name of I/A	Target date for completion
20	Const. of Passenger shed at Karanghicherra for BSF patrolling party	BDO , Tulashikhar	May , 2012
21	New electrification (solar system) at Asharambari Growth Center	BDO , Tulashikhar	BDO to write letter to CEO of TREDA with copy to this office.
22.	New electrification (solar system) at Banbazar Health Sub Center	BDO , Tulashikhar	BDO to write letter to CEO of TREDA with copy to this office.
23.	New electrification (solar system) at Bidyabil Bazar Area	BDO , Tulashikhar	BDO to write letter to CEO of TREDA with copy to this office.

CADP & SPA

24	Construction of Market complex at Kalyanpur Market	BDO , Kalyanpur	The Civil Work to be completed by May and also UC & adjustment to be submitted to this office . Also to distribute the stalls among B/F .
25	Construction of market complex at Moharcherra Bazar	BDO , Kalyanpur	
26.	Construction of market complex at Kalyanpur Market	BDO , Kalyanpur	
27	Construction of market complex at Moharcherra Bazar	BDO , Kalyanpur	
28	Construction of market complex at Kalyanpur Market	BDO , Kalyanpur	
29	Construction of market complex at Moharcherra	BDO , Kalyanpur	

	Bazar		
30	Construction of market complex at Kalyanpur Market	BDO, Kalyanpur	
31	Construction of market complex at Moharcherra Bazar	BDO, Kalyanpur	
32	Construction of Kalyanpur Motorstand	BDO, Kalyanpur	Work in Progress.
33	Development of Chakmaghat Market	EE,RDD-III	June, 2012
34	Construction Building at SDM Office, Khowai	EE,RDD-III	31.05.2012

Miscellaneous

A. DCC Bills :

1. BDO, Kalyanpur should make effort to clean up DCC Bills pending of 9-10 & 10-11.
2. BDO, Khowai should make effort to clean up DCC Bills pending of 07-08, 08-09, 09-10, 10-11.
3. BDO, Mungiakami should make effort to clean up DCC Bills pending of 2005-06 & 2008-2009.
4. BDO, Padmabil should make effort to clean up DCC Bills pending of 2010-11.
5. BDO, Teliamura should make effort to clean up DCC Bills pending of 2009-2010 & 2010-2011.
6. BDO, Tulashikhar should make effort to clean up DCC Bills pending of 2008-2009, 2009-2010 & 2010-2011.
7. Executive Engineer,RDD -III should make effort to clean up DCC Bills pending of 2008-2009, 2009-2010 & 2010-2011.


B. Besides, BDOs should open an Implementing Officers wise advance and pending register .

C. BDO , Khowai will collect form of Civil Deposit and submit to this office for circulation to all others offices.

D. Sr. Dy. Magistrate, DM's Office will arrange circulation of format for cash analyses.

E. Except BDO, Kalyanpur , no other BDO have completed ROR data entry .
Therefore , it should be completed by June by all BDOs.

The meeting ended with thanks to all .


(Tanusree DebBarma, IAS)
District Magistrate & Collector
Khowai, District Tripura.

**GOVERNMENT OF TRIPURA
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
KHOWAI DISTRICT, TRIPURA.**

(Development Section)

F.IV(3)/DM/KH/DEV/2012/7728-52

Dated/05/05/2012

Copy to :-

The B.D.O

for information & necessary action .

(D.B Reang TCS)

5-5-12
**Officer In- Changes , Development Section
O/o District Magistrate & Collector
Khowai, District Tripura.**