

Government of Tripura  
Office of the District Magistrate & Collector  
Khowai District:Tripura

NO.61012 /FXIII(5)./DM/KH/Tour/2012,

Dated, 12.09.2012.

To  
The Principal Secretary,  
Revenue Department,  
Government of Tripura  
Agartala.

Subject:-Submission of Tour Diary for the months of August-2012.

Sir,

In reference to the subject cited above, I am sending herewith the Tour Diary of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai for the months of August,2012. The Synopsis and copies of the Tour Notes are enclosed herewith for kind perusal.

Yours faithfully

Encl:- As stated.

Sd/ Illigile  
12.9.2012  
(Tanusree Deb Barma, IAS)  
District Magistrate & Collector  
Khowai District:Tripura

Copy to:-

1. The P.S. to the Chief Secretary, Govt. of Tripura, for kind information of the Chief Secretary.
2. The Secretary, RD Department, Govt. of Tripura for kind information.

Sd/ Illigile  
12.9.2012  
District Magistrate & Collector  
Khowai District:Tripura

**SYNOPSIS OF TOUR DIARY FOR THE MONTH OF AUGUST- 2012**

**PART – I**

Sl. No.	Tour Description	No	Dates	Names / Places	Main actionable remarks
1	Visit of SDM's offices ( inspections, if any, should be clearly indicated)				
2	Visit of DC&M offices (inspections, if any, should be clearly indicated)				
3	Visit of Registration offices (inspections, if any, should be clearly indicate)				
4	Visit of TK/RI's office (inspections, if any, should be clearly indicated)				
5	Visit in connection with other Departments works (inspections, if any, should be clearly indicated)	1	22.08.2012	<b>Visit to Ampura ST Girls Hostel</b>	<p>The Director of School Education may issue necessary instruction for staying at Hostel Super in Hostel Complex.</p> <p>The EE, DWS, Kalyanpur Division may look into the issue. The pipe lines need repair &amp; maintenance.</p> <p>SDM shall visit the hostel and assess the requirement of utensil etc. and send requisition to the Tribal Welfare Department especially for Internal-electrification, Fans and Kitchen shed maintenance &amp; repairing etc. He may get the estimates prepared by BDO, Padmabil immediately.</p>

			<b>Visit to Baijal bari ST Boy Hostel</b>	SDM shall take immediate action of repair & maintenance for Internal -electrification, ceiling repair as well as additional furniture and utensils. He may also send a proposal for sports equipments as well as drinking water filters for the hostellers.
			<b>Visit to Tangbiti Bodal Madhyamik Dropped out Coaching Center(MDC), Baijalbari:</b>	DTWO, Khowai shall proposal for necessary assistance to the TW Deptt.
	2.	23.08.2012	<b>Visit to Khowai Nagar Panchayat</b>	Executive Officer shall immediately make the schedule of works and divide them based on frequency of cleaning and include that the Citizen charter.  Executive Officer, Nagar Panchayat shall initiate the proposal immediately for development of the Boys' School building ground along with construction of gallery etc.
			<b>Visit to Subhash Park Market</b>	Traffic post near Kohinoor junction is required to be manned especially during the peak traffic hours. E.O shall immediately designate locations for parking around the Subhash Park Market Area for different types of vehicles. Thereafter Police shall take over and ensure  No-Parking signals are put and adhered to
			<b>Visit to Khowai Hospital</b>	Hospital premises should be kept clean at any cost and the working report of the labourers reporting from Nagar Panchayat should be signed by the Hospital Administrator or other official appointed by the CMO  CMO to ensure segregation of bio-medical waste shall have to start immediately.

				<b>Visit to Officetilla</b>	<p>E.O. shall immediately request the representatives of the Pollution Control Board to visit and give a approve of the location selected so that the proposal for allocating fund for making boundary wall for the dumping site can be sent.</p> <p>SDM to selected site for children park at officetilla immediately and to prepare proposal</p>
		3	31.08.2012	<b>Visit to APMC of Teliamura Nagar Panchayat</b>	<p>Secretary(SA), APMC, shall send the Work Plan of the 7 staff that are employed for cleaning all the market complex within the 5<sup>th</sup> September,2012.</p> <p>Secretary,(SA) APMC should also have a meeting with all the market committee along with all Shop-keepers as well as NP representatives so as to make an Action Plan for keeping the premises of the market aesthetic as well as hygienic.</p> <p>Executive Engineer, RD may visit the spot and put up estimate for repair and maintenance of the said fault of the unhygienic waste water of the meat shops on the first floor drip through the ceiling into the very entrance of the market complex.</p>
				<b>Discussion on other issues of Teliamura Nagar Panchayat.</b>	<p>SDM and EO should immediately have a meeting with GREF representatives for completing the works of drains cleaning on the both sides of National High Way.</p>

					EO, Teliamura NP shall immediately send the Citizen Charter for timely delivery of services by NP including cleaning of drains and clearing Community Dustbins
					EO NP should immediately speak to Dir, UD to have a field trip of the NP representatives in AMC to examine how they are tackling the problem of town cleaning especially regarding the use of mechanical equipment
6	Night Halts made outside HQ.				
7	Tour in connection with development works.	4	28.08.2012	<b>Visit to Ghilatali Gram Pachayat in relation to quality of construction works of Ghilatali Hanging Bridge</b>	S.E., R.D, Circle-I, shall take action against the defaulting Implementing Officer (I.O.) and responsibility at higher level should also be fixed
				Visited the site for construction of pucca drain from Dhananjoy's land to Maharani Cherra via Dilip Debnath's land vide Work Order No. NO.F. 40(21) PO(BDO) /KLN/MGNREGA/2012-13/ 12838-47, Dated 01-11-2011 The work is already complete and almost satisfactory. However, one villager has raised a complaint that the height of the wall at some places is less than estimate.	The Executive Engineer, R.D. Division - III, Teliamura is directed to submit the detailed report on the matter.
				Visited the <b>Ghilatali Bazar H.S. School</b> newly constructed	Implementing Officer, Sri Sankar Sarkar, T/A. Khowai R.D. Block is

			School building	directed to complete/rectify the required railing of the stair case works within 7 (Seven) days positively.
8	Total days on tour	4 (four) days.		

PART – II

Revenue cases heard	Nos.	Disposed	Pending	Pending for more than one year
U/S-95=9, 11(3)=0 of TLR & LR Act, 1960	9	1	8	5

Sd/ Illigile  
12.9.2012  
(Tanusree Deb Barma, IAS)  
District Magistrate & Collector  
Khowai District: Tripura

(1)

**Tour Note of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai District. Visit to Ampura, Baijal bari etc. Tribal Welfare Hostels on 22.08.2012.**

**1. Ampura Girls Hostel:**

1.1 There are total 11 students occupying the hostel in comparison of sanctioned strength of 20.

1.2 Hostel Supervisor, Smt. Bidyapati Debbarma, PGT (History), is not residing in the hostel. Hostel Super should essentially stay within the premises of hostel in order to deliver her duties effectively. The Director of School Education may issue necessary instruction in this regard.

**Action by: Director, School Education**

1.3 The water supply to the school is not regular and the iron content is very high. The EE, DWS, Kalyanpur Division may look into the issue. The pipe lines need repair & maintenance.

**Action by: EE, DWS, Kalyanpur**

1.4 SDM shall visit the hostel and assess the requirement of utensil etc. and send requisition to the Tribal Welfare Department especially for Internal-electrification, Fans and Kitchen shed maintenance & repairing etc. He may get the estimates prepared by BDO, Padmabil immediately.

**Action by:SDM, Khowai**

**2. Baijal bari Boys Hostel:**

2.1 There are 31 students presently occupying the hostel. I had an interaction with most of the students. The following observation may be noted by official concerned to take follow up action:-

- a) The Meal Plan is not being followed by the hostellers. Upon enquiry it was revealed that since the amount is very meagre, the hostellers preferred two have to full meals e.g. Lunch & Dinner and instead of 2 Tiffin meals, they club the money provided, for having evening Tiffin and no morning Tiffin. A proposal should be sent to Director, TW for allowing hostellers to prepared their own meal plan within the given budget of Rs.5/- per day. Instruction should also be given for ensuring that the Mess Committees are formed each hostel with the responsibility of issuing stock of food grains and other food materials to the Cook as well as maintenance of a Stock Book for the Kitchen.

**Action by DTWO, Khowai DM's Office.**

b) The boundary wall is being constructed by TW or Education department. The school teachers were not aware of the specification of the work and were not happy with the quality. The works have been going on for the past 2 years without their knowledge. District Tribal Welfare Officer (DTWO) shall write to the TW department as well as Education department to ascertain as to who has provided the fund for the work and to conduct enquiry into the quality of the work.

**Action by: DTWO, Khowai DM's Office.**

c) The hostel needs immediate repair & maintenance for Internal -electrification, ceiling repair as well as additional furniture and utensils. SDM shall take immediate action. He may also send a proposal for sports equipments as well as drinking water filters for the hostellers.

**Action by:SDM, Khowai**

d) The Headmaster of Baijal bari H.S. School was also present. The academic performance of class-X was discussed. He informed that out of 93 students who were in class -X last year, only 31 were allowed to appear for Board Examination & only 10 students passed. Headmaster was requested to ensure that the percentage of passing students should improve in the current year. He informed that the school had taken various initiatives like holding regular parents- teacher meeting and regular class test and he was hopeful that the same shall yield result. For class-XII, out of the 14 students 10 were allowed to appear and only 3 had passed.

**Action by:HM, Baijalbari HS School**

### **3. Visit to Tangbiti Bodal Madhyamik Dropped out Coaching Center(MDC), Baijalbari:**

3.1 The success rate of the said MDC is appreciable. Last year, total 54 students appeared and 46 had passed.

3.2 The MDC has not yet been approved by TW department. A letter of recommendation shall be sent from this end.

3.3 The accommodation for students for both Boys and Girls is very deplorable and they need immediate assistance in this regard.

**Action by: DTWO, Khowai DM's Office.**

Sd/ Illigile  
11.9.2012



( **Tanusree Deb Barma, IAS** )  
District Magistrate & Collector  
Khowai District : Tripura.

Government of Tripura  
Office of the District Magistrate & Collector  
Khowa District : Tripura.

No. **586-601**/F.XIII(5)//DM/KH/CON-Tour/2012/

Dated 11/9/ , 2012.

To

1. The Director, TW Deptt. Tripura, Gurkhabasti, Agartala
2. The Director, School Education, Govt. of Tripura, Agartala
3. The Addl. District Magistrate & Collector, Khowai District for information and necessary action please.
4. The DTWO, Khowai DM's Office
5. The OC, General Section of DM's Office, Khowai
6. The Executive Engineer, DWS, Kalyanpur
7. The SDM, Khowai for information and necessary action please.
8. The BDO, Padmabil RD Block
9. The Headmaster, Baijalbari HS School
10. The Headmaster, Ampura HS School
11. The Inspection Cell of DM's Office, Khowai

Copy to :-

1. The PS to the Chief Secretary for information to the Chief Secretary, Tripura.
2. The Principal Secretary, Revenue Deptt., Govt. of Tripura, Agartala.
3. The Principal Secretary, R.D. Deptt., Govt. of Tripura, Agartala.
4. The Secretary, TW Deptt., Govt. of Tripura, Agartala

Sd/ Illigile  
11.9.2012  
District Magistrate & Collector  
Khowai District : Tripura.

(2)

**Tour Note of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai in connection with visit to Khowai Nagar Panchayat on 23-08-2012.**

A joint visit was conducted with the officials and non-officials mentioned above to take stock of the action taken on the decisions taken in the meeting of the Town Beautification Committee. Based on our observations, Executive Officer, NP and other concerned may take the following actions immediately:-

(1) **Operation of Public Toilets:** The collection of revenue from the public toilet was not found sufficient to carry on the cleaning and maintenance of the building and facility. The Nagar Panchayat was having to pay a small token salary to the operator in addition to revenues that he was earning. However, since this utility was located in front of the SDM Office, it is possible during election or public training etc. the utilization may be good. Executive Officer, Nagar Panchayat may consider examining the utilization of various units and see the Revenue Generation Pattern to examine if these unit may be made self sustainable.

**[Action: EO, Khowai NP]**

(2) **Cleaning solid waste:** There are 15 labourers who have been engaged by the Nagar Panchayat to take up the cleaning of drains and dust bin at various frequencies e.g. in some location drains and dust bin need to be cleaned once in every week whereas for others the frequency may be once in 2 week. Nagar Panchayat is also having a vehicle of its own for collection of solid waste and dumping of the same. Since the frequency of the cleaning process is more or less regular, there should be no problem in reflecting the same in a citizen charter. Executive Officer shall immediately make the schedule of works and divide them based on frequency of cleaning and include that the Citizen charter.

The Vice Chairman expressed the acute pressure on resources for the process of town cleaning, especially in terms of shortage of manpower willing do this work. He suggested that use of mechanical devices for dumping may be a good alternative. Executive Officer, Nagar Panchayat shall initiate this proposal to Urban Development Department immediately. A joint field visit to observe the town cleaning process of AMC shall be coordinated by EO, KNP and TNP immediately. I have already spoken to CEO, AMC and Dir, UDD and they have expressed their full support.

**[Action: EO, Khowai NP]**

(3) **Generation of Revenue using public hoardings:-** Executive Officer, Nagar Panchayat informed that there are 30-40 public hoardings in the town area which are being used for Revenue Generation. He was asked to examine the option of bidding for advertisement space. This may help in increasing Revenue Generation for the Nagar Panchayat. Presently the rate for advertisement is fixed in terms of the area without any differentiation on account of placement of the hoarding in the Nagar Panchayat.

[Action: EO, Khowai NP]

(4) **Plantation Activities:-** Executive Officer, Nagar Panchayat informed that plantation activities had been taken up in various locations. However, due to non supply of planting materials by Forest Department, plantation could not be taken up in the Khowai Boys' School Ground.

[Action: Range Officer, Khowai]

(5) Proposal for development of the Boys' School building ground along with construction of gallery etc. Executive Officer, Nagar Panchayat shall initiate the proposal immediately.

[Action: EO, Khowai NP]

(6) **Visit to Subhash Park Market:**

The main observations were:

- (a) Fish Market: It was found that the fish vendors were dumping damaged thermocol storage boxes and other fish and vegetable waste into the Ganki Cherra and the channel was continuously getting encroached. The fish market premises were not as clean as should be.
- (b) Kohinoor Market Complex: Various stalls were still unoccupied and were becoming victim to vandalism. The matter should be reported to SP, Khowai for taking n/a.
- (c) Steps were required to be taken for preventing encroachment of the PWD road by the shopkeepers.
- (d) Steps can be taken for removing of painted bills on the Kohinoor Market walls. Bills can be done for advertisement space on the market complex at various locations on the building of facade.
- (e) Traffic post near Kohinoor junction is required to be manned especially during the peak traffic hours. Also E.O shall immediately designate locations for parking around the Subhash Park Market Area for different types of vehicles. Thereafter Police shall take over and ensure No-Parking signals are put and adhered to.

[Action: SP, Khowai/ PWD/E.O N.P]

- (f) Joint meeting with all concerned, especially the Market Committee representatives, should be called by the Executive Officer, Nagar Panchayat for deciding upon steps for keeping market premises clean as well as for the beautification the Subhash Park area.
- (g) A proposal needs to be initiated for having proper drainage on both sides of the road which connects Jambura junction to Kohinoor Complex and further upto Khowai Hospital.

[Action: EO, Khowai NP]

(7) **Visit to Khowai Hospital:** Action points are as follows.

- c) The segregation of bio-medical waste shall have to start immediately.

[Action: CMO, Khowai]

- d) The Hospital premises should be kept clean at any cost and the working report of the labourers reporting from Nagar Panchayat should be signed by the Hospital Administrator or other official appointed by the CMO. The drainage outside the Hospital Complex should be cleaned by the Nagar Panchayat on a daily basis and if the same is not possible within their resources than they should apply for additional requirement of fund to the Rogi Kalyan Samiti.

[Action: CMO, Khowai]

- e) SDM shall conduct a meeting for Hospital beautification before the inauguration of the new building of Khowai Hospital immediately.

[Action: SDM, Khowai]

- f) EO NP shall immediately ensure that biomedical waste is being carefully segregated by the private diagnostic centres as well who are responsible for dumping of bio-medical waste into the drains surrounding the Hospital area.

[Action: EO, NP, Khowai]

- g) **Construction material lying on PWD Road:** SDM and Executive Officer, Nagar Panchayat shall immediately take action against those responsible and put up report to the undersigned by **5<sup>th</sup> September, 2012.**

[Action: SDM/PWD/EO, NP, Khowai]

- h) **Roadside depression at various locations:** The level of the PWD road at various locations is much higher than the pavement. A joint meeting may be conducted with the Executive Officer, PWD plan shall immediately take action.

[Action: EE, PWD Khw]

i) **Services provided by the Nagar Panchayat:** List of all services provided by the Nagar Panchayat should be included in the **Citizen Charter**. Those services that involve other line departments should be examined and those line departments should also ensure time bound delivery e.g. the supply of water involves the DWS Department and the Revenue is shared between the Nagar Panchayat of the Department. In this case citizen applying for new service connection should be ensured of delivery of this connection within a time bound manner. Therefore, the coordination between two departments is essential.

[Action: AE, DWS, Khowai/EO, NP]

j) **Provision of delegating emergency of feeder line for street lighting:** It was informed that due to shortage of underground cable, the connection of the feeder line was not possible immediately. However, the work shall be completed very soon. DGM, Khowai may look into the unauthorized use of electricity through hook line as it will jeopardize the emergency connection to the whole division.

[Action: DGM, Khowai]

k) **Construction of new Bus Stand for Khowai Nagar Panchayat area:** It was informed that the project proposal for a modern Bus Stand was prepared by NBCC a couple of year before. However, the fate of the same in the Transport Department/UDD is not yet known. The matter shall be pursued from this office.

[Action: OC, GL(DM's office, Khowai)/EO, KNP]

l) **Selection of dumping site:-** The selection for solid waste has already been identified by the Nagar Panchayat. The next due course shall have to followed for construction of boundary etc. E.O. shall immediately request the representatives of the Pollution Control Board to visit and give a approve of the location selected so that the proposal for allocating fund for making boundary wall for the dumping site can be sent.

m) **Site selection for Children's Park in Office Tilla:** Site to be a selected immediately and proposal should be initiated.

[Action: SDM/EO, NP]

Sd/ Illigile

5.9.2012

( **Tanusree Deb Barma, IAS** )

District Magistrate & Collector

Khowai District : Tripura.

Government of Tripura  
Office of the District Magistrate & Collector  
Khowa District : Tripura.

No. **484-502**/F.XIII(5)//DM/KH/CON-Tour/2012/

Dated 05/9/ , 2012.

To

12. The Chairperson, Khowai Nagar Panchayat, for kind information.
13. The Supdt. of Police, Khowai
14. The Addl. District Magistrate & Collector, Khowai District for information and necessary action please.
15. The Chief Medical Officer, Khowai
16. The Director, Pollution Control Board, Gurkhabasti, Agartala
17. The Director, Urban Development Deptt. Govt. of Tripura, Agartala
18. The OC, General Section of DM's Office, Khowai
19. The Executive Engineer, PWD, Khowai
20. The Deputy General Manager, Electric Division-X, TSECL, Khowai
21. The SDM, Khowai for information and necessary action please.
22. The Executive Officer, Khowai Nagar Panchayat.
23. The Asstt. Engineer, DWS, Khowai
24. The Range Officer, Khowai Forest Range
25. The Inspection Cell of DM's Office, Khowai

Copy to :-

5. The PS to the Chief Secretary for information to the Chief Secretary, Tripura.
6. The Principal Secretary, Revenue Deptt., Govt. of Tripura, Agartala.
3. The Principal Secretary, R.D. Deptt., Govt. of Tripura, Agartala.
4. The Secretary, Urban Development Deptt Govt. of Tripura, Agartala.

Sd/ Illigile

5.9.2012

District Magistrate & Collector  
Khowai District : Tripura.

(3)

Government of Tripura  
Office of the District Magistrate & Collector  
Khowai District :: Tripura.

Sub:-Visit to Ghilatali Gram Pachayat in relation to quality of construction works of  
Ghilatali Hanging Bridge on 28-08-2012.

A meeting was held with the Ghilatali Village Panchayat representatives, Superintending Engineer, R.D., Executive Engineer, R.D., Division No.III and the Implementing Officer (I.O.) for discussions on the above mentioned issue. The public representative raised many complaints relating to construction works, the gist of which is given below:

- (i) The estimates and revised estimates have not been shared with the site Construction Committee consisting of the Village Representatives.
- (ii) The quality of joist is not upto the mark and is already rusting. Allegations were put that the specifications have also not been followed i.e. depth of the joist into RCC structure has been compromised with.
- (iii) The RCC pillars that have been constructed at Ghilatali site have not been made as per specification and the decking is not of good quality.
- (iv) It was alleged that the Executive Engineer, R.D. was not physically present during the process of making the RCC structure which is a violation of norms.

From the above observations, it is clear that a higher level enquiry is absolutely essential for ensuring future viability of the bridge & to check if all specifications have been followed especially relating to the quality of the joice that has been installed at Ghilatali site of the bridge.

S.E., R.D, Circle-I shall take action against the defaulting Implementing Officer (I.O.) and responsibility at higher level should also be fixed. He should immediately re-issue instructions work regarding the sharing of the estimates with the Village Level Construction Monitoring Committee for the consumption of Implementing Officer and other R.D. staff. Action taken in this regard may please be informed to the undersigned.

On the way of return also visited the following construction works.

Visited the site for **construction of pucca drain** from Dhananjoy's land to Maharani Cherra via Dilip Debnath's land vide Work Order No. NO.F. 40(21) PO(BDO) /KLN/MGNREGA/2012-13/ 12838-47, Dated 01-11-2011. The work is already complete and almost satisfactory. However, one villager has raised a complaint that the height of the wall at some places is less than estimate. The Executive Engineer, R.D. Division - III, Teliamura is hereby directed to submit the detailed report on the matter. Also 25 (Twenty five) Bags of cement allotted for the said work was found unutilized in the corridor of the house of Sri Dilip Debnath of Ghilatali GP, the quality of which has already deteriorated. Sri. Syamal Debbarma, T/A, Implementing Officer for the said work is hereby directed to deposit the equivalent cost of these 25 bags damaged cement to the Kalyanpur R.D. Block immediately. BDO, Kalyanpur R.D. Block is hereby directed to submit the action report on this matter.

**(Action by BDO, KLN/EERD,TLM/Sri Syamal Debbarma, T/A.)**

Visited the **Ghilatali Bazar H.S. School** and found that required railing of the stair case of the newly constructed School building is not complete. Also, the In-charge of the said School apprised that rainwater was percolating through the staircase. The concerned Implementing Officer, Sri Sankar Sarkar, T/A. Khowai R.D. Block is hereby directed to complete/rectify the above mentioned works within 7 (Seven) days positively.

The Headmaster of the said School also informed that, the old building and 1 (One) No. Drinking Water Tank required maintenance. The Headmaster has been instructed by the undersigned to submit a detailed report in this matter immediately for taking next course of action.

Sd/ Illigile

6.9.2012

**(Tanusree Deb Barma, IAS)**  
**District Magistrate & Collector**  
**Khowai District :: Tripura.**

No. **558-62**/F.XIII(5)/DM/KH/Tour/2011

September 6th , 2012.

Copy to :-

1. The Superintending Engineer, R.D., Circle-I , Agartala.
2. The B.D.O., Kalyanpur.
3. The Executive Engineer, R.D., Division No.III, Teliamura.

Copy also to :-

1. The Chief Engineer, R.D., Agartala.

Sd/ Illigile



(4)

**Tour Note of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai District.**

**Visit to Teliamura Nagar Panchayat area on 31/08/2012 along with Chairperson, Executive Officer and other members of the Teliamura N.P., in pursuance of the decisions taken in the meeting on Town Beautification held on 17.05.2012 in the Conference Hall of DM's Office, Khowai.**

A joint visit was conducted with the officials and non-officials mentioned above to take stock of the action taken on the decisions taken in the meeting of the Town Beautification Committee. Based on our observations, Executive Officer, NP and other concerned may be take the following actions immediately:-

**A. Teliamura APMC**

1. She shall pursue in writing the fund placement for Cold Storage in Teliamura Market. It was informed that the proposal has been sent from the office of the Superintendent of Agriculture, Teliamur. He is also the Secretary of the Agri-Produce Marketing Committee (APMC).

**Action by: SA TIm/EO, Teliamura NP**

2. Executive Officer, Teliamura NP shall send communication to the Urban Development Department as well as Agriculture Department to communicate decisions regarding handing over to the management of the market to TIm N.P.

**Action by: EO, Teliamura NP**

3. Secretary, APMC, shall send the Work Plan of the 7 staff that are employed for cleaning all the market complex within the 5<sup>th</sup> September,2012. He shall also give necessary order for ensuring that joint signatures of the representatives of the Market Committee (Official and non-official) are obtained on the working report of the workers before releasing their salary.

**Action by: SA, TLM/Secretary, APMC, Teliamura NP**

4. The Fish and Meat market surroundings were very unhygienic and steps should be taken by the secretary to get it cleaned and washed immediately. Temporary repairs and maintenance for the drains that connect the first floor (Meat Section) to the ground floor should taken up immediately.

**Action by: EO/Secretary, APMC, Teliamura NP**

5. Secretary, APMC should also have a meeting with all the market committee along with all Shop-keepers as well as NP representatives so as to make an Action Plan for keeping the premises of the market aesthetic as well as hygienic. A fresh coat of paint and minor repairing of stair case should be taken up on urgent basis. It was informed that a proposal had been already sent by the secretary, APMC for various repair & maintenance works. A copy of the same may be sent to the undersigned for further persuasion. Additional units for the Community Toilet may be required. Proposal should be sent immediately to the UDD.

**Action by: EO/Secretary, APMC, Teliamura NP**

6. There are 2 market committees. One is the elected body and another which has been nominated by the elected body. It would be a good idea to ensure that the representatives of all different types of vendors are included in the non-elected APMC body.

**Action by: EO/Secretary, APMC, Teliamura NP**

7. The expansion joint between 2 sections of the 2 storied market complex runs right through the middle of the building. Therefore, the unhygienic waste water of the meat shops on the first floor drip through the ceiling into the very entrance of the market complex. Executive Engineer, RD may visit the spot and put up estimate for repair and maintenance of the said fault.

**Action by:EE RD Div III, Secretary, APMC, Teliamura NP**

8. Presently all the market waste is getting dumped into the Khowai River. This needs to be stopped immediately. The 7 persons employed for the cleaning of the market should be instructed to dump the collected wastes only into the designated location from where Nagar Panchayat Authority shall collect the garbage. Presently the garbage dumping area has been clearly delineated with Champa-Campa boundary. It was mutually agreed that this shall be a gated enclosure with the keys being in the possession with APMC as well as the Nagar Panchayat Authority.

**Action by: Secretary, EO/APMC, Teliamura NP**

#### **B. Discussion on other issues related to N.P.**

1. SDM and EO should immediately have a meeting with GREF representatives for completing the works of drains cleaning on the both sides of National High Way. The works are continuing at present but in the absence of fixed date for hand over to NP, the GREF representative are showing lack of motivation in finishing the works in a time bound manner. There is a PWD drain running parallel on both sides of the NH drain and since there is no flow into this external drain the water often over-flows into NH thereby damaging the road surface. It would be necessary that PWD official are also represented in the meeting.

**Action by: PWD/SDM/EO, Teliamura NP**

2. Dumping Site: EO, NP informed that the solid waste dumping site had already been located and now she was asked to immediately get in touch with the Pollution control board for examining the location for giving a green signal . Thereafter, the proposal for construction of boundary wall should be sent to UDD.

**Action by: Director of Polution Control Board /EO, Teliamura NP**

3. Citizen Charter:- EO, Teliamura NP shall immediately send the Citizen Charter for timely delivery of services by NP including cleaning of drains and clearing Community Dustbins.

**Action by: EO, Teliamura NP**

4. Revenue generation through hoardings: NP may like to take the decision on calling bids for advertising place vis e vie giving it away at fixed rates.

**Action by: EO, Teliamura NP**

5. Use of Mechanical Tools for town cleaning: There is a JCB type machine in the office complex of the TLM NP that has not been used for quite some time. NP authorities expressed that this piece of heavy machinery was not coming to use whereas they had purchased it with the intension of town cleaning etc. E.O NP was advised to get in touch with the company and negotiate a buy back offer. However, EO NP should immediately speak to Dir, UD to have a field trip of the NP representatives in AMC to examine how they are tackling the problem of town cleaning especially regarding the use of mechanical equipment. I have already spoken to the Dir, UD and he has expressed his full support.

**Action by: EO, Teliamura NP**

6. Proposal pending for New Motor Stand: It was informed that an estimate(DPR) was prepared by NBCC but thereafter the fate was not know. The matter shall be taken up by this office with Transport Department also.

**Action by: OC, GL(DM's office)/EO, Teliamura NP**

7. Fund for procurement of dustbins etc: EO, NP has already initiated a letter to UDD for placement of fund but the department has expressed that it should be met by TNP from its own sources. However, when I spoke to Dir, UD on phone he expressed that the TFC fund placed to them has been placed under various heads but that can be changed if they send a proposal for the same. EO, NP may therefore take n/a.

**Action by: EO, Teliamura NP**

8. Shram Daan: In order to generate more awareness among the people especially among the market vendors etc, it was suggested that a "self help cleaning exercise" should be carried out. EO, NP was accordingly asked to call a meeting for ensuring the cooperation of all stake holders including non officials (within 15 days). The date may be fixed in consultation with all.

**Action by: EO, Teliamura NP**

9. Forest Land under TNP area: A report should be sent immediately for examining the possibility of allotting the land to NP.

**Action by: EO, Teliamura NP**

Sd/ Illigile

5.9.2012

( **Tanusree Deb Barma, IAS** )

District Magistrate & Collector

Khowai District : Tripura.

Government of Tripura  
Office of the District Magistrate & Collector  
Khowa District : Tripura.

No. **503-19**\_F.XIII(5)//DM/KH/CON-Tour/2012/

Dated 05/9/ , 2012.

To

1. The Chairperson, Teliamura Nagar Panchayt, for kind information.
2. The Director, Pollution Control Board, Gurkhabasti, Agartala
3. The Director, Urban Development Deptt. Govt. of Tripura, Agartala
4. The Addl. District Magistrate & Collector, Khowai District for information and necessary action please.
5. The Executive Engineer, RD Division-III, Teliamura
6. The Executive Engineer, PWD, Teliamura
7. The SDM, Teliamura for information and necessary action please.
8. The Executive Officer, Teliamura Nagar Panchayat.
9. The Supdt of Agriculture, Teliamura
10. The Secretary, APMC, Teliamura, C/O, SA, Teliamura
11. The Inspection Cell of DM's Office, Khowai

Copy to :-

1. The PS to the Chief Secretary for information to the Chief Secretary, Tripura.
2. The Principal Secretary, Revenue Deptt., Govt. of Tripura, Agartala.
3. The Principal Secretary, R.D. Deptt., Govt. of Tripura, Agartala.
4. The Secretary, Urban Development Deptt Govt. of Tripura, Agartala.

Sd/ Illigile

5.9.2012

District Magistrate & Collector  
Khowai District : Tripura.