

Government of Tripura  
Office of the District Magistrate & Collector  
Khowai District: Tripura

NO. 112-14 /FXIII(5)/DM/KH/Tour/2012,

Dated, 27.12.2012.

To  
The Principal Secretary,  
Revenue Department,  
Government of Tripura  
Agartala.


Subject:-Submission of Tour Diary for the months of November-2012.

Sir,

In reference to the subject cited above, I am sending herewith the Tour Diary of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai for the months of November, 2012. The Synopsis and copies of the Tour Notes are enclosed herewith for kind information.


Encl:- As stated.

Yours faithfully

  
(Tanusree Deb Barma, IAS)  
District Magistrate & Collector  
Khowai District: Tripura

Copy to:-

1. The P.S. to the Chief Secretary, Govt. of Tripura, for kind information of the Chief Secretary.
2. The Secretary, RD Department, Govt. of Tripura for kind information.

  
District Magistrate & Collector  
Khowai District: Tripura

**SYNOPSIS OF TOUR DIARY FOR THE MONTH OF NOVEMBER- 2012**  
**PART – I**

Sl. No.	Tour Description	No	Dates	Names / Places	Main actionable remarks
1	Visit of SDM's offices ( inspections, if any, should be clearly indicated)	1	30.11.2012	S.D.M. Khowai	SDM was instructed to expedite the works of scanning of legacy/incubance data on old registered deeds. He was also asked to make corrective steps with respect to preparedness for first level checking of EVMs
2	Visit of DC&M offices (inspections, if any, should be clearly indicated)				
3	Visit of Registration offices (inspections, if any, should be clearly indicate)	1	30.11.2012	S.R.O office, Khowai	SDM and SRO were asked to initiate action against errant staff who has not followed the FIFO policy on delivery of deeds to public.
4	Visit of TK/RI's office (inspections, if any, should be clearly indicated)				
5	Visit in connection with other Departments works (inspections, if any, should be clearly indicated)	1	23.11.2012	Visited to West Chebri AWC and Baraigota AWC	DISE, may please confirm if necessary action has been taken for all malnourished children in the district by 15th December,2012.
				Visited to Lalkamal AWC, Pathasala AWC, Pathasala AWC, Srijani AWC and Subal Kobra No.2 AWC, Holong Mutai AWC under West Rajnagar Village.	DISE, is requested to take concrete steps towards increasing the attendance of the children and confirm action taken by 15 <sup>th</sup> of December,2012.
				Visit to East Chebri Kachi Kachha AWC	BDO, Khowai may take up brick soling of approach road for the AWC of East Chebri Kachi Kachha AWC
			23.11.2012	Visited to Garubari Sr. Basic School and Ramdev Thakur Para Sr. Basic School	DEO, Khowai may take necessary action under intimation to this office regarding absence of teachers and to ensure timely starting of schools.




				<p>There is Mini Deep Tube Wells which has been sunk at Garu basti, Tanti basti almost one year back but due to non commissioning /non extension of Electric connection, the Project was not started. There is lot of demand for drinking water in the area. The Executive Engineer,(DWS), Kalyanpur may take expeditious action.</p> <p>Executive Engineer, PWD(R&amp;B), Khowai may take necessary action regarding issues Road from Danu Tanti's house to Durgapur NEC road located near Lal Kamal AWC of Santinagar, Road from Holong Mutai Panchayat Office to Mayung Bekreng Brick Soling road and Brindaban Valley Bridge to Promodnagar Cattle Firm road status of the present roads and future budget allocation for taking up the same may be intimated to the undersigned.</p>
	2	27.11.2012	<p>Visited to Chandrakanta Para AWC, 39 Miles AWC, Kuitama AWC and Debendra Anganwadi Centre under Mungiakami RD Block</p>	<p>DISE, West may take necessary corrective measures as deemed fit.</p>
			<p>Attended Workshop with PRI Bodies on Community Mobilization for Full Immunization</p>	<p>MOIC and BDO shall jointly work to plan out of special immunization camps to be held in the month of December, 2012 for each of the villages under Mungiakami R.D. Block.</p>
	3	24.11.2012, 26.11.12 and 27.11.12	<p>Attended Block level training of Master trainers (SSA) and public representatives for Quality Education Project</p>	<p>DEO and IS Khowai/Teliamura were appreciated for their efforts for making all necessary arrangements. The turnout of public reps was very encouraging.</p>
6				

7	Tour in connection with development works.	27.11.2012	Visited to Uttar Gakulnagar ADC Village	BDO and Executive Engineer, R.D. Office may ensure that all estimates of all works to be taken up in the year 2012-13 are prepared for all villages under his block. Also work orders should also be given as soon as possible.
			Visited to East Laxmipur ADC Village:	BDO should <b>take action against Panchayat Secretary</b> if the following works are not completed by 15 <sup>th</sup> December, 2012. *Employment Register should be maintained upto the month of November, 2012. *New Job Card should be distributed to all Households. *Mandays entry in the MIS is increased upto 30 average mandays
			Visit to Block Head Quarter	IAY implementation was reviewed. Selection of beneficiaries is pending for some of ROFR Houses. BDO should also hold workshop of beneficiaries selected <b>before 15<sup>th</sup> December, 2012</b> and send Compliance Report
				BDO should utilize the balance of 3.3 lakhs fund available with him for staff quarters immediately. He should also utilize 2.26 lakhs available for cost of pillar posting for ROR beneficiaries immediately.
8	Total days on tour	4(four) days.		

PART – II

Revenue cases heard	Nos.	Disposed	Pending	Pending for more than one year
U/S-95=28 11(3)=4 of TLR & LR Act, 1960	32	6	26	25

  
 (Tanusree Deb Barma, IAS)  
 District Magistrate & Collector  
 Khowai District: Tripura

**Tour Note of Ms Tanusree Deb Barma, IAS, District Magistrate & Collector, Khowai in connection with visit to Chebri , Santinagar, Holong Mutai and Paschim Rajnagar Villages under Khowai and Tulashikar RD Block on 23.11.2012.**

**I – Visits of Angan Wadi Centres (AWC):**

**The following Angan Wadi Centres were visited and observations are noted below for necessary action by District Inspector of Social Welfare & Social Education:-**

1. **West Chebri AWC :-** The AWC was found closed at 7:20 a.m.
2. **Baraigota AWC :-**
  - 2.1. The AWC was found closed at 7:30 a.m. but on the way to return it was found open at 8:15 a.m. One severely malnourished child and mildly unnourished child namely Satya Tanti and Debjani Debbarma were found. DISE, may please confirm if necessary action has been taken for all malnourished children in the district by 15th December,2012.
  - 2.2. Immunization Register is being maintained but has not been updated properly e.g. Himangshu Goswami (DOB – 11.06.2012) and Pancham Tanti (DOB- 06.10.2012) have no Immunization recorded against them. Similarly Kalpana Tanti (DOB – 26.06.2012) has been given DPT- I, II & III on the same date i.e. 20.10.2012 which is impossible. **DISE, may please direct to CDPO to report regarding the matter within 15<sup>th</sup> of December,2012. A copy of the letter should be marked to the CMO, Khowai as well to report regarding the matter to the undersigned.**
3. **Lalkamal AWC:-**
  - 3.1. The Plastic Table is still not been provided. Growth Chart was found satisfactorily maintained. Mary Sangma and Rana Debnath come in the category of severely malnourished children. Similar action to be taken as mentioned in the Point No.2 from the office of the DISE.
  - 3.2. Immunization Chart is being maintained satisfactorily. The attendance is generally found poor in all AWCs. The reported attendance is more than the actual attendance as children/ guardians come towards the end at around 10 a.m. and collect Khichuri in Tiffin Careers etc. **DISE, is requested to take concrete steps towards increasing the attendance of the children and confirm action taken by 15<sup>th</sup> of December,2012.**
4. **Pathasala AWC:-** Only 4 children attended on the date of visit. Angan Wadi Worker was found absent.
5. **Srijani AWC:-** Growth Chart was not being maintained at the said AWC but Immunization Register is maintained.



6. **Subal Kobra No.2 AWC** under West Rajnagar Village. The AWC was found closed at 9:00 a.m. Necessary action may be taken against the AWW and Helper.
7. **Holong Mutai AWC:-** Growth Chart is not being maintained. Immunization Register was found to be maintained.
8. **East Chebri Kachi Kachha AWC:-** BDO, Khowai may take up brick soling of approach road for the AWC. Growth Chart and Immunization was maintained. The AWW should be rewarded adequately for the achieving good numbers of full Immunization taken under her jurisdiction.

#### **II – Visits of the Schools:**

**DEO, Khowai may take necessary action under intimation to this office on the following observations regarding Schools:-**

1. **Garubari Sr. Basic School:-** At 7:30, teachers were found to attending the classes though opening time of the school was i.e. at 6:30 a.m.. The teachers agreed that they had opened the school at 7:30 a.m.. One Mano Ranjan Nama, AT was found absent without any leave petition. He reached the school only at 8 a.m. when the undersigned about to leave.
2. **Ramdev Thakur Para Sr. Basic School:-** Headmaster was found to be on leave and one teacher namely Bidya Debbarma, AT, was found absent from duty without any leave petition.

#### **III – Issued related to DWS (PWD):**

Executive Engineer, Kalyanpur DWS Division may take necessary action on the following issues:-


There is Mini Deep Tube Wells which has been sunk at Garu basti, Tanti basti almost one year back but due to non commissioning /non extension of Electric connection, the Project was not started. There is lot of demand for drinking water in the area. The Executive Engineer, may take expeditious action.

#### **IV – Issues related to PWD (R&B) Department:**

Executive Engineer, PWD(R&B), Khowai may take necessary action regarding issues noted below:-



1. Road from **Danu Tanti's house to Durgapur NEC road located near Lal Kamal AWC of Santinagar**:- Status of the present road and future budget allocation for taking up the same may be intimated to the undersigned.
2. Road from **Holong Mutai Panchayat Office to Mayung Bekreng Brick Soling road**:- Similar action to be taken as the above point.
3. **Brindaban Valley Bridge to Promodnagar Cattle Firm road**. Similar action may take as the above 2 points.

  
( **Tanusree Deb Barma, IAS** )  
District Magistrate & Collector  
Khowai Distret : Tripura.

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Government of Tripura  
Office of the District Magistrate & Collector  
Khowa District : Tripura.

No. 932-45 /F.XIII(5)//DM/KH/CON-Tour/2012/

Dated 10.12.2012.  
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To

1. The ADM and Collector, Khowai.
2. The District Inspector of Social Welfare & Social Education (DISE), West District, Badharghat, Agartala
3. The District Education Officer (DEO), Khowai
4. The Executive Engineer, DWS, Kalyanpur Division,
5. The Executive Engineer, PWD(R&B), Khowai Division
6. The O/C, Development/General, O/O the D.M. & Collector, Khowai for information necessary action please.
7. The BDO, Khowai for information and necessary action please.
8. CDPO, KHOWAI/Tulashikhar
9. The Inspection Cell, O/O the D.M. & Collector, Khowai.

Copy to :-

1. The PS to the Chief Secretary for information to the Chief Secretary, Tripura.
2. The Principal Secretary, Revenue Deptt., Govt. of Tripura, Agartala.
3. The Principal Secretary, R.D. Deptt., Govt. of Tripura, Agartala.

  
District Magistrate & Collector  
Khowai Distret : Tripura.

**Tour Note of Ms. Tanusree Deb Barma, IAS, District Magistrate & Collector,  
Khowai in connection with visit to Mungiakami R.D. Block on 27-11-2012.**

I) AWC Visit: The following Angan Wadi Centres were visited. DISE, West may take necessary corrective measures as deemed fit.

(1) **Chandrakanta Para AWC:**

- AWC worker arrived at 8.15 hours after the undersigned had already reached the AWC.
- Growth Charts were found to be maintained.
- Feeding Register was maintained but the average attendance of Ration taker does not match with the attendance today.

(2) **39 Miles AWC**

- The worker has expired five months back but replacement has not been selected as yet. The AWC worker has made sure that the provision of SNP carries on uninterrupted. The presence of mothers and infants at the AWC was proof of the same.

(3) **Kuitama AWC**

- Growth Chart is maintained. On checking Immunization Register, it was found that one of the mothers, namely Smt. Shukla Rani Debbarma was not found in the Immunization Register. As per the register, last immunization session was held on September, 2012. It means that either Immunization Register had not been updated after 16th of September, 2012 or Immunization for the month of October, 2012 & November, 2012 have not been done. DISE, West may take necessary action. Copy to given to C.M.O., Khowai also for n/a.

(4) **Debendra Anganwadi Centre:**

- Immunization Register and Growth Chare are not maintained in the Centre.
- Feeding Register entries do not comply with the actual number of children present in the Angwanwadi Class on the day of visit. There are only two plates in the Angwand Centre and therefore it was obvious that AWW is not serving khichuri





to the children in the Angwandi Centre and khichuri prepared is just being carried home in vessels by the beneficiary.

(5) **Visit to Uttar Gakulnagar ADC Village:**

BDO, Mungiakami may take necessary action and directed below:

- (1) 21 Job Cards holders have not been given Biometric cards under the BC model. Panchayat Secy informed that their wages were being transferred to the A/C of another job card holder keeping a written consent form from him. BDO should ensure that the practice is discontinued immediately and BC cards should be given to the new beneficiaries and till then the job card holder may draw his money from the bank. BDO shall report regarding Action Taken Report by **15<sup>th</sup> December, 2012**
- (2) The Panchayat Secretary informed that estimates were pending for technical sanction at the BDO Office and Executive Engineer, R&D. Office. BDO may ensure that all estimates of all works to be taken up in the year 2012-13 are prepared for all villages under his block. Also work orders should also be given as soon as possible.

[Action by: BDO, MGK/EE, RD, TLM]

(6) **Visit to East Laxmipur ADC Village:**

BDO should **take action against Panchayat Secretary** if the following works are not completed by 15<sup>th</sup> December, 2012.

- Employment Register should be maintained upto the month of November, 2012.
- New Job Card should be distributed to all Households.
- Mandays entry in the MIS is increased upto 30 average mandays.

[Action by: BDO, MGK )

II) **Visit to Block Head Quarter:**

- IAY implementation was reviewed. Selection of beneficiaries is pending for some of ROFR Houses. BDO should also hold workshop of beneficiaries selected **before 15<sup>th</sup> December, 2012** and send Compliance Report.
- Cash Book was verified and found correct and matching with the Bank.
  - a. C.D. A/C balance is not zero (it is a small amount of Rs.1230/-). BDO should send clarification as to why NIL report was sent in the certificate regarding C.D. A/C balance earlier.



- b. BDO shall take necessary action for cleansing the Cash Book. A cheque No.222616 dated 15-03-2011 for an amount of Rs. 26.250 issued by the BDO to Executive Engineer, R.D. should be cancelled immediately (it has already expired) and be added on the Receipt side of the cashbook indicating the reason. Further payment to the Executive Engineer, R.D. should be made against this.
- c. BDO should utilize the balance of 3.3 lakhs fund available with him for staff quarters immediately. He should also utilize 2.26 lakhs available for cost of pillar posting for ROR beneficiaries immediately.
- d. IAY amount fund is un-utilised for the year 2012-13. : BDO should release the 1st installment immediately after the workshop as directed above.
- e. PIKA fund should utilize immediately.
- f. BEUP works taken for an amount of Rs.2.5 lakhs is also pending.
- g. Honourium for Census has also not been released.

### III) Workshop with PRI Bodies on Community Mobilization for Full Immunization.

- MOIC Mgk and BDO Mgk had organized the workshop with all health staff (MPS,MPWs) and Village chairpersons of all villages under Mungiakami Block for sensitizing them on full Immunization Project.

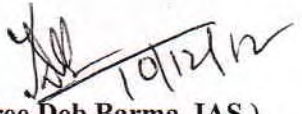
#### **The following decisions were taken:**

- MOIC and BDO shall jointly work to plan out of special immunization camps to be held in the month of December, 2012 for each of the villages under Mungiakami R.D. Block.
- It was decided that in areas of Nonacherra, Kakracherra etc, these camps shall have to be held in more than one location for each month. This is so that the the delivery points are made more accessible to people.
- The calendar shall be intimated to the undersigned as early as possible and the same shall be estimated with the list of children and parents to attend the camps with the village Chairperson so that they can cooperate for mobilizing the peopke.
- BDO may also try to conduct administrative camps in some of these villages so that the participation of people can be encouraged.



- MOIC was advised to use VHND fund for conducting these camps as there is no separate fund available under the District for the purpose.

[ Action by: CMO, Khowai ]

  
( Tanusree Deb Barma, IAS )  
District Magistrate & Collector  
Khowai District : Tripura.

Government of Tripura  
Office of the District Magistrate & Collector  
Khowa District : Tripura.

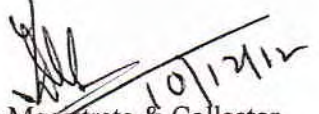
No. 946-59 /F.XIII(5)//DM/KH/CON-Tour/2012/ Dated: 10/12/2012.

To

1. Addl. District Magistrate & Collector, Khowai District for information and necessary action please.
2. The District Inspector of Social and Welfare SE (DISE), West Tripura, Agartala for information and necessary action please.
3. The Executive Engineer, R.D., Teliamura for information and necessary action please.
4. The Chief Medical Officer, Khowai District for information and necessary action please.
5. The District Education Officer, Kunjaban, Agartala for information and necessary action please.
6. O/C Dev/GL section, O/O DM & Collector, Khowai for information and necessary action please.
7. The SDM, Khowai for information and necessary action please.
8. The SDM, Teliamura for information and necessary action please.
9. The SDMO, Khowai Sub Division Hospital, Khowai for information and necessary action please.
10. BDO, Mungiakami for information and necessary action please.

Copy to :-

1. The PS to the Chief Secretary for information to the Chief Secretary, Tripura.
2. The Principal Secretary, Revenue Deptt., Govt. of Tripura, Agartala.
3. The Secretary, R.D. Deptt., Govt. of Tripura, Agartala.

  
District Magistrate & Collector  
Khowai District : Tripura.