

Government of Tripura
Office of the District Magistrate & Collector
Khowai District : Tripura

No.F. VII(38)/DM/KH/GL/MLL/12/20657 Dated, Khowai, the 7th Dec'2012

EXPRESSION OF INTEREST

Expression of Interest is invited from the reputed dramatics/street play groups of the State or outside for performing Awareness Generation and Community Mobilization street plays in selected villages of Khowai District. The specification of service required by the interested groups given below:

1. The group shall consist of at least 8 members (+ 2 Reserve), all with previous experience in the field of dramatics with documentary evidence to prove the same. Any performance shall have to be made by at least 8 members of the group.
2. The group shall quote for performing in at least one block. However, separate quote may be given if they intend to bid for more than one block. The work order shall be given for at least 5 programs for each block. The group shall be willing to perform in any village as per the script finalized by the District Administration provided they are intimated 15 days in advance. The rate quoted shall be the same for any of the villages for that particular block irrespective of which village they are asked to perform. The quote shall be valid for 6 months from date of signing of the MOU.
3. The group shall submit a script which combines issues relating to importance of Adult Literacy, Immunization of children, Preventive Reproductive and Child Health Care and Sanitation, importance of Quality Education (Right to Education Act), MGNREGA and Self Help Group movement. A preparatory meeting shall be held for drawing broad guidelines of this script with all interested parties **on the 18th of December, 2012**. The script should not exceed 20 minutes duration. This script shall be given in a separate envelope along with technical and financial bid. The best 3 (three) scripts shall be selected and shall be given prizes worth of Rs.10,000/-, Rs.5,000/- and Rs.2,500/-.

The intending group shall provide the following information/materials at the time of submission of Expression of Interest.

- (i) Detailed bio-data of all group members with a copy of documentary evidence as a proof of their experience in the field of dramatic in Tripura or outside.



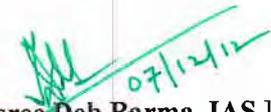
- (ii) Authorization letter signed by all members of the group nominating one person as Group Leader who is authorized to sign a MoU upon the finalizing of the contract with the district administration.
- (iii) Photo copy of PAN card of the Group Leader.
- (iv) Commendation letter, if any.
- (v) Present activities with proof .
- (vi) Financial bid in enclosed format with break up.
- (vii) The draft script in English language.

Sl.No.(i) to (v) shall be submitted in one sealed envelope, Sl.No.(vi) Financial bid shall be submitted in a separate sealed envelope and Sl. No.(vii) the script shall be submitted separately in 3rd envelope. Each envelope so submitted should be titles with the content(eg technical bid or finanacial bid or script) and name of the group. In case the group intends to bid for more than one Block, then the quote has to be specific to each block. The winners shall have no advantage in decision for groups in the bidding process.

The script envelope shall be opened on **24th of December, 2012** and best script Award shall be declared Online on **the 27th of December, 2012** on the District website. All scripts so submitted shall be the sole property of the District Administration to utilize in whichever way it deems fit.

Before opening the financial bid, the documents submitted in the technical bid shall be examined for short listing of suitable bidder and thereafter financial bid will be opened for finalization of lowest bidder. **The technical and financial bids shall be opened on 27th Dec 12, 3:00 pm in the chamber of DM Khowai.**

The undersigned reserves the right to accept or reject any Expression of Interest including the lowest one without assigning any reason thereof. Incomplete application shall be treated as cancelled. The intending persons/firms may contact the General Section of this Office for more details. **The last date of submission of EoI is 31-12-2012.**


[**Tanusree Deb Barma, IAS**]
District Magistrate & Collector
Khowai District : Tripura.

Sample Format for financial Bid

Financial Bid

I, Mr/Ms. _____, group leader of
_____ dramatics group hereby quote the
following rate/s for performing street plays in the blocks of Khowai District during the period of 6 months
from the date of signing of MOU.

Sl No	Block	Rate per program inclusive of all taxes	Total rate for 5 programs in the particular block

Signature:

Name :

Group: