

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
PADMABIL R.D. BLOCK

No.F.2 (4)/BDO/PDL/NAZ/NIT-I/2018-19/ **1025-46.**

Dated- 12 June 2018

NOTICE INVITING TENDER

The Block Development Officer, Padmabil R.D. Block invites sealed "TENDER"(s) from the person(s)/Register dealer(s)/Co-Operative(s)/Firm(s)/SHG(s) for **supplying the Binding Register(7-Register) MGNREGA** as per specification enclosed list as **ANNEXURE-A.**

Tender sealed in cover will be received up to **20-06-2018** at **3.00 PM** in the Office room of the undersigned and will be opened on the same day at **3.30 PM**, if possible. Tenderers shall drop their tender in the Tender Box which is available in the Office room of the undersigned and they should remain present during the time of opening of the Tender Box as on **20-06-2018** at **3.30 PM**.

Tenderers shall have to submit the following documents with the tender. In absence of any one of the following documents no tender will be considered for acceptance.

1. Registration Certificate/Trade Licence.
2. GST Registration Certificate.
3. PAN Card/I.T. Clearance Certificate.
4. Deposit at call for **Rs.10,000/-**

Terms & Condition

- i) The bidder will deposit **Rs.10,000/-** (Rupees Ten thousand) only in favour of the Block Development Officer, Padmabil R.D. Block in the shape of Deposit at Call (D-Call) of any recognized Bank which will be retained in this office as 'Security Deposit' in case of successful tenderer.
- ii) The successful bidder shall have the liability to supply the items **within 5(five) days** from the date of receipt of the supply order from this office. If the supplier fails to supply the items as per requirement within due time, the security money as deposited in the shape of Deposit at call will be forfeited.
- iii) Successful bidder shall have to supply the ordered materials as per specification. No inferior or duplicate materials will be entertained by this office. In case of such supply the D-Call Money (Security Deposit) will be forfeited as usual course.
- iv) Tender Box will be kept in the chamber of Undersigned.
- v) Validity of Contract shall remain alive up to 1(one) years from the date of its acceptance.
- vi) The Tender should be submitted in sealed covered duly superscripted as "**Tender for supplying the Binding Register (7-Register) of MGNREGA**" addressed to the Block Development Officer, Padmabil R.D. Block, Khowai Tripura.
- vii) Payment should be made on the basis of bill raised by the supplier supported by necessary GST and other clearance certificates.
- viii) The authority reserves all the rights to reject or accept any quotation even the lowest one also without assigning any reason.
- ix) GST and I.T would be deducted as per stipulated guideline.
- x) If necessary, total order may be divided amongst more than one bidder at the approved rate.
- xi) Rate must be including of all taxes and charges for necessary loading, uploading at work site as per ANNEX-A.
- xii) The tenders are requested to provide details address along with phone No for easier communication.
- xiii) The approved tenders shall be bound for doing the job as per supply orders and when required.
- xiv) All items should be as per specification of **ANNEXURE-A** and the quantity of items may be increased or decreased In case of purchase of any one or all items mentioned in NIT again within one year the authority reserve the right to call for fresh tender or issued supply order directly to the tender with lowest rate.
- xv) The bidder should provided details address and Whatsup number for easier communication.
- xvi) Rate must be mentioned in prescribed format of **ANNEXURE-A.**
- xvii) The details Specification of item can be seen at MGNREGA section of this office.

Encl:- Annexure – A.



12.6.18
Block Development Officer
Padmabil R D Block

Copy to:-

1. The District Magistrate & Collector, Khowai, Tripura for favour of his kind information please.
2. The Director, ICA, Govt of Tripura for kind information and with requested to publish in two local daily news papers please.
3. The Sub Divisional Magistrate, Khowai Tripura for favour of his kind information please.
- 4-8. The Block Development Officer, Khowai/Kalyanpur/Tulashikhar/Teliamura/Mungiakami for his kind information & requested to display the above 'Notice' in the Notice Board please.
- 9-17. The Supdt. Agriculture Padmabil/ Supdt. Horticulture, Khowai/ Supdt. Fisheries, Khowai/ The Sub ZDO, Baijalbari Sub-Zonal/The Ranger, Padmabil Forest Range/The VAS, ARDD, Padmabil /The SDO, DWS, Padmabil/The SDO, PWD, Padmabil/The Sr. Manager, TSECL, Padmabil for his kind information & requested to display the above 'Notice' in the Notice Board please.
18. The DIO, Khowai Tripura for information and requested to published to the Website of Khowai District.
19. The SIO, ICAT, Khowai for information & requested to display the 'Notice' in the Notice Board please. He is also requested to make wide publicity.
20. The In-Charge of all 17 ADC Villages for information & requested to display the above 'Notice' in the Notice Board.
21. Notice Board of this office.

Copy also to:-

1. Email copy to state.portal-tr@gov.in for kind information and with request to display the NIT in state portal.


2.06.2018

[N.C. Majumder]
Block Development Officer
Padmabil R.D. Block

If my tender is accepted, I undertake to complete delivery within stipulated period.

I accept all the instructions, Terms & Conditions of the tender.

Dated the _____ day _____ 2018

Yours faithfully

Signature of _____

ANNEXURE-A

To
The Block Development Officer
Padmabil R.D. Block
Khowai Tripura

Ref. Quotation No. _____ Dated _____

Sir,

With reference to the above, I would like to inform you that I acknowledge your above tender. I intend to participate the Tender for **supplying the Binding Register (7-Register) MGNREGA.**

Details of specification / rate are furnished below:-

SL. No.	List of items	Specification	Unit cost in Rs.	Unit Cost (Inclusive of all Taxes) in `.
1.	Register II	<ul style="list-style-type: none"> Pages: In Multiple of 200 Pages Number: Numbered Pages and Index Binding: Thread Stitched & Corners wrapped with Binding Cloth, Hard Bound(Multicoloured) Page Size: Height -13" x Width – 8.5" Cover Page –Annexure-B (I) (white paper). Inside page-Blank 70 GSM white ledger papers 		
2.	Register III	<ul style="list-style-type: none"> Pages: In Multiple of 200 Pages Number: Numbered Pages and Index Binding: Thread Stitched & Corners wrapped with Binding Cloth, Hard Bound(Multicoloured) Page Size: Height -13" x Width – 8.5" Cover Page –Annexure-B (II).(White paper) Inside Page-Annexure-B(III) 70 GSM white ledger papers 		
3.	Register V	<ul style="list-style-type: none"> Pages: In Multiple of 200 Pages Number: Numbered Pages and Index Binding: Thread Stitched & Corners wrapped with Binding Cloth, Hard Bound(Multicoloured) Page Size: Height -13" x Width – 8.5" Cover Page –Annexure-B (IV).(White paper) Inside Page-Annexure-B (V) & (VI) 70 GSM white ledger papers. 		

If my tender is accepted, I undertake to complete delivery within stipulated period.

I accept all the instructions, Terms & Conditions of the tender.

Dated the ____ day ____ 2018

Yours faithfully

Signature with Seal